

MINUTES OF AN ORDINARY MEETING OF NAYLAND WITH WISSINGTON PARISH  
COUNCIL HELD ON WEDNESDAY, 9<sup>th</sup> JUNE 2010, AT 7.30 PM IN THE VILLAGE HALL  
NAYLAND

Present: G Battye (Chairman), Mrs P Fuller, C Hunt, Mrs M George, Mrs W Sparrow, R Spencer, Mrs E Mimpriss, Mrs R Knox, Mrs D Hattrell (Clerk), J Finch (County Councillor), R Cave (District Councillor), Mrs P Bray (for the Press) and Mr H Bunting.

**Before Commencement of the Meeting**

**a. Public Forum**

Mr Bunting confirmed that in support of his application at the Anchor Inn, they were just trying to rebuild the smoke house as before. The Chairman asked whether there has been a change of ownership. Mr Bunting confirmed that there had not. They bought the property 8 years ago and half of which has always been in separate ownership. He went onto confirm that they were planning a beer festival over the Father's Day weekend of 18<sup>th</sup>/19<sup>th</sup>/20<sup>th</sup> June.

**b. District Council Report**

District Councillor R Cave was present to deliver his report which read as follows:-

**BABERGH DEVELOPMENT FRAMEWORK**

**Draft Core Strategy April 2010.**

This lengthy and detailed document was presented to the Council on the 1st June to be approved for public consultation later this month. It was prepared in response to the last Government's aim to introduce a new planning system based on the development and use of land and just on land use planning. It was designed to cover strategic planning issues up to 2031.

However the new Government have decided that more power should be given to Local Planning Authorities to determine their own requirements. This, in particular, affects the number of houses that should or should not be built and that centrally determined targets will no longer apply.

As a result of the recent ministerial statement the Council decided to defer its decision on the draft core strategy 'until such time as clarification is from Government on the way forward' How long this will be we not know but it does mean that the existing Local Plan remains in being for some while longer.

**COMMUNITY GRANTS**

You have enquired whether a grant is available to the Council for the installation of a further tap on the allotments. Small grants such as these have been made but the budget for the current financial year is fully subscribed. However a small unallocated budget for 2011/12 is planned albeit against a background of substantial reductions in the overall Community Revenue Grant Scheme. Given that such a budget is accepted in principle the time to apply will be this autumn. I will let you know how this proposal progresses.

He went onto confirm that Babergh Council were looking hard at budget and he has been appointed to the Strategic Financial Planning Task Group in order to find savings for the forthcoming financial year. The Chairman took the opportunity to confirm that this Parish Council has not received grant monies towards allotment improvements in the past. R Cave suggested the Parish Council tries to apply early in respect of next financial year's grant money.

**c. County Council Report**

County Councillor J Finch was present to deliver his report as follows:-

1) **Schools Re-Organisation** - Following the launch of the new coalition Government, the campaign to retain a school at Stoke by Nayland has taken another step. As previously reported, the key issues of concern will be the timing of available funding for the Building Schools for the Future (BSF). At a recent cabinet meeting on 25<sup>th</sup> May at which he spoke on behalf of the SOS campaign, the following decisions were taken:-

- a) Suffolk County Council (SCC) Cabinet approved the implementation of the changes to schools in the Sudbury and Great Cornard area subject to acquisition of planning consent for any necessary building work being obtained by 31 August 2012.

b) They also formally noted the possibility that an 11-16 “Free School” (High School) may be established on the Stoke by Nayland Middle School site and **to instruct officers to work constructively with the potential parent sponsor group**. He was keen to ensure collaboration between SCC and the campaign group.

2) **Dedham Vale AONB Project** - as a member of the Joint advisory Committee, The Management Plan 2010-2015 and designation history was officially launched at the Forum Conference on 26 May in Bures. The *Managing a Masterpiece: The Stour Valley Landscape Partnership*: Official permission to start documentation has arrived from the Heritage Lottery Fund.

3) **Pylons**: - He had attended another Technical briefing by National Grid to obtain a better understanding of their reasons for pylons and not undergrounding. The SCC is still pressing for the answers to the following questions which were not satisfactorily answered at this meeting:

a. Have NG provided an overriding case for the construction of a new overhead line?

b. If the power from the potential 2 new nuclear reactors at Sizewell was transmitted via an undersea HVDC cables, could the stability of the electricity supply network be secured by upgrading the existing 400kV Bramford to Twinsted line?

c. What would NG consider to be an acceptable level of risk to interruption to power supplies or a temporary reduction in efficiency of the grid as a result of a fault developing on the network? Are we not Gold Plating ??

d. Re undergrounding, which they claim is far too expensive - are the cost comparisons National Grid may refer to using their work on the “Beaulieu- Denny scheme in Scotland” applicable in lowland England? Are there not better examples of undergrounding more relevant to local conditions?

e. Have NG really looked at the long term grid infrastructure needs?

4) **New Coalition Government “50 day” Budget**- Senior Officers from SCC have visited Whitehall to understand the implications of the new budget to be issued at the end of June. SCC understands that the new coalition government see the financial position as even worse than expected and as a result SCC will be asked to make **immediate** savings from their national grants of £7 - £11m in Suffolk. Our Officers in the County council are therefore planning on this now. A little piece of good news is that we have secured + £2m for the road maintenance following the offer of £100 by the last government for extra road repairs after the bad winter.

5. **Wiston Road Footpath** – The Project Engineer Rural Pavements, John Goodyear has confirmed that he can fund during the year 2010-11 part of the cost of this path from his budget (£10k). However this is on a first come first served basis. I have reserved a further £10 k from the Quality of Life budget for the Babergh area. I have a responsibility to ensure that we make optimum use of all these SCC funds. It would be good to review the options we have for establishing this path at the meeting on Wednesday.

It was agreed to deal with the potential Wiston Road footpath under the Highways agenda item.

**d. Police Report**

P C Chris Garrod and PCSO Amanda Coleman were unable to attend, however, the following police report was provided:-

There have been 5 reported crimes from 1st April to 7th May 2010.

**THEFT** - Other. 10th April 2010. Bures Rd, Wisington During a party at a residential house a handbag containing a mobile phone and house keys was stolen. Pending.

**AGGRAVATED TAKING** - Motor vehicle. 21st April 2010. Radleys Lane, Nayland Sometime overnight 4x4 vehicles has been stolen from a field where it was parked, it was later recovered but no offender caught. Undetected.

**BURGLARY** - Other building. 2nd May 2010. Bures Rd, Nayland Overnight unknown offender has entered an insecure garage and stolen a petrol mower. Undetected.

**BURGLARY** - Other building. 4th May 2010. Wiston Rd, Nayland.

Overnight unknown persons gained entry to the building suppliers and have stolen copper tubing and fencing panels from within a secure warehouse. Pending **THEFT** - Other. 24th May 2010. Cawley Rd. Wisington.

Over a weekend period a cement mixer a wheelbarrow and a metal gate were taken from a building site whilst site was unattended. Pending.

### **Parish Council Meeting**

#### **1. Co-Option of Member**

Following a selection process, the Chairman introduced Hector Bunting as a potential new member to the Parish Council. P Fuller formally proposed co-option of Hector Bunting to the Parish Council. This was seconded by C Hunt and unanimously carried. The Declaration of Acceptance of Office was duly completed.

#### **2. Apologies for Absence**

None were received.

#### **3. Approval of Previous Minutes**

Approval of the minutes of the Annual Meeting held on 12<sup>th</sup> May 2010 was proposed by C Hunt, seconded by Mrs Knox and carried with 3 abstentions.

#### **4. Highways**

The Chairman took the opportunity to thank the Clerk for efficient administration in liaison with the various parties involved with a potential new pavement for Wiston Road. He then thanked the County Councillor for his work in discussing with the County Council Officers and his support towards the funding. The Clerk confirmed that £10,000 has been secured from Flagship Housing towards the new pavement.

The meeting was then closed to allow J Finch to speak.

He spoke of the 2 options and that the Parish Council had favoured option 1 that included kerbing and drainage. However, he was concerned in the present economic climate the less costly option should be considered. He also spoke of his concern that encouraging further people to walk towards the A134 would concern him if further pedestrian safety measures for the crossing of the A134 were not considered. He had therefore arranged a site meeting for Tuesday 15<sup>th</sup> June at 9.30 am to consider again the appropriate option and safety measures that could be introduced. County Council engineers John Goodyear and Karen Smith were to attend the meeting together with James Finch and J Finch asked for representatives from the Parish Council to come along. It was agreed for Mrs Fuller, Mrs Knox and C Hunt to attend and report back to Council. R Spencer spoke of his concern if drainage was not incorporated into the footpath in view of the huge puddles that occur during wet periods. Mrs Fuller mentioned that when she attended the original site meeting with John Goodyear, J Goodyear did seem to recommend the option including kerbing and drainage. Mrs Mimpriss confirmed that drainage is an issue leading to motorists driving on the opposite side of the road to avoid the puddles. Members were not willing to vote on the cheaper solution before considering the package of measures suggested.

The meeting was then opened.

The Chairman proposed that the working party of Mrs Fuller, Mrs Knox and C Hunt attend the site meeting on Tuesday 15<sup>th</sup> June and subsequently report back to full Council. This was seconded by Mrs George and unanimously carried. Attention then turned to the litter picking contract. The Chairman formally thanked Mrs George for all the work she has completed on behalf of the Parish Council. Mrs George explained that she has completed the specification. She has listed the various items for separate pricing to enable proper comparisons to be made. She has asked the County Council about weed killing and was awaiting a response. H Bunting suggested internet advertising in respect of contracts. This suggestion will be considered in respect of future requests for quotations. It was confirmed that further dog bags had been acquired for the dispenser. R Spencer confirmed that there is still a dog mess problem in the village and suggested some stronger action. Mrs Mimpriss considered it important to measure the impact of providing the bag dispenser to ensure we are getting value for money. The Chairman agreed to research potential stronger action regarding owners not clearing up after their dogs ahead of next meeting. It was agreed to include as an agenda item for next meeting – **Action Clerk**. H Bunting advised that literature is available in connection with the Suffolk campaign to reduce litter.

## 5. Planning

### 1. **Decisions from the Planning Authorities: -**

- A. **B/10/00429/TCA – The Old Vicarage, 4 High Street.** Babergh Council confirmed that work can proceed to remove a conifer tree.
  - B. **B/10/00434/CAC – 9 and 11 Mill Street.** Babergh Council confirmed that conservation area consent has been refused. This was due to the proposal being contrary to National Guidance and Planning Policies. Specifically National Guidance PPS5 and policies HE6 and HE7 and CN06 and CN08. These require the significance of heritage assets to be fully understood prior to the determination of an application. In the absence of a robust heritage statement prepared by a suitably qualified specialist the application fails to identify the significance of the buildings in question.
  - C. **B/10/00245/LBC – 9 and 11 Mill Street.** Babergh Council confirmed listed building consent has been refused for similar reasons to the conservation area consent. The Chairman confirmed that we have received a copy of the letter from Suffolk Preservation Society to the Planning Authority.
  - D. **B/10/00519/AGD – Rushbanks Farm, Bures Road.** Babergh Council confirmed that they do not require details to be submitted for approval in respect of the storage building. The law does require notification to the Local Planning Authority in writing and within 7 days of the date on which the development is substantially complete.
  - E. **B/10/00369/FHA – 58 Bear Street.** Babergh Council confirmed that permission has been granted to erect a single storey rear extension and insert a window to the side elevation and a roof light to the rear elevation. A letter had been received to the Parish Council explaining why the decision went against the Parish Council's recommendations. The Planning Authority confirmed that they sought to determine whether the original reason the application was refused had been overcome in this new application. It was originally refused by Development Committee on 4<sup>th</sup> June 2009 as it was considered contrary to the Babergh Local Plan which requires that extensions to residential properties preserve and enhance the character of the conservation area and result in sufficient space remaining available to park vehicles in the curtilage of the dwelling. It was noted that the original proposal would have eroded the existing parking and turning area to the rear of the property. Thereby resulting in insufficient parking space within the curtilage of the property to serve the extended dwelling. The loss of this parking space would exasperate the need for on street parking where there is already sufficient pressure for such parking provision on the road. This was considered to the detriment of the character of the conservation area and highways safety. The current proposal makes provision for 2 off road parking spaces within the existing garage and rear extension thereby providing sufficient off road parking for the property. The provision of 2 parking spaces retains the current parking provision for the property and reduces the need for on road parking. The County Highway Authority had also raised no objection to the proposed parking spaces in terms of highway safety.
2. **B/10/00503/LBC – Anchor Inn, 26 Court Street.** This application was dealt with between meetings to comply with the deadline. The Parish Council recommended approval of the application to rebuild the smoke house but also recommended that
    - 1) the re-building materials should be as near as possible to the original viz: reclaimed bricks and pantiles to match the original would be preferable (it is a small building project) to match complementing the materials used in public house.
    - 2) The existing wooden temporary structure should then be removed from the river frontage.
  3. **B/10/00621/TPO – Old Maltings Farm House, Bures Road.** The Parish Council had no objections to the proposed reduction of crown of oak tree covered by Tree Preservation Order.
  4. **B/10/00628/TPO – Jubilee Tree near Nayland Fire Station.** The Parish Council's interest as applicant was noted. This also meant this Council had no objections. It was further noted that the tree warden had been consulted and she had no objections.

5. **B/10/00503/LBC – The Anchor Inn, 26 Court Street** . H Bunting left the room whilst this application was being discussed. The Parish Council had no objections to the amendment to listed building consent for the smoke house. The Parish Council agreed to restate earlier comments.  
H Bunting then returned to the meeting.

6. **Dedham Vale Project Forum**

The Chairman agreed to pass round literature gathered at the recent event. He attended the Environment Agency presentation and commented on an informative talk from the representative of the Environment Agency. R Spencer spoke of his concern regarding the quality of the river and that Kingfishers seem to have disappeared from the vicinity. The Chairman spoke of the success in bringing otters back to the rivers due to a mink trapping regime. Mrs Fuller attended the planning workshop ran by David Whybrow from Colchester Council. Delegates had expressed concern regarding the loss of facilities in villages. Mrs Knox went on a site visit to a farm between Bures and Sudbury where sections had been designed to attract wildlife. H Bunting had attended the event and whilst he spoke of an excellent event, he was concerned that the wider picture was not being explored properly. Mrs Fuller felt that it would have been useful to have representatives from other local councils including Babergh and Tendring.

**End of Planning**

6. **Recreation and Open Spaces**

R Spencer confirmed that the fence has been erected to enclose the play area. There was a misunderstanding regarding the size of gate required for a tractor which is now being rectified. The Chairman confirmed that appropriate temporary signage is now in place. It was clarified that R Spencer and Mrs George are on the Recreation Sub-Committee. It was reported that a response has been received from the Environment Agency regarding the willow trees on the river bank confirming that the responsibility for maintaining the trees lies with the riparian owner. It is therefore the Parish Council's responsibility. It was agreed for C Hunt and H Bunting to assess what is required – **Action C Hunt and H Bunting**. With regard to a management plan for replacement trees in the village, it was agreed for C Hunt to lead a meeting between himself, Mrs Sparrow, Mrs George, H Bunting and the Parish Tree Warden, Terri Bannister. The Chairman agreed to pass him a copy of the original tree management plan – **Action Chairman**. With regard to a replacement tree once the jubilee tree has been felled, it was agreed to consider in more detail at next meeting – **Action Clerk to include as agenda item**.

7. **Housing Needs**

Nothing was reported.

8. **Village Hall**

Mrs Knox reported that the new Booking Clerk is progressing well with her new responsibilities. Mrs Knox reported that at one time there were representatives on the Village Hall Committee from the main hirers. She believed that was part of their constitution and representation now seemed to be reducing. The Chairman had an idea that it may be an opportunity to include under the block booking agreement. The Chairman went onto raised the point that if the Catholic Church was to be sold off, the situation regarding parking should be reviewed. It was agreed for the Chairman and Clerk to review the relevant paperwork – **Action Chairman and Clerk**.

9. **Finance**

The Clerk confirmed the cash position as at 28<sup>th</sup> May as £1,000.00 in the current account, £36,837.56 in the linked deposit account and £7,262.64 in the Capital Investment Fund making a total of £45,100.20. The Chairman took the opportunity on behalf of the Parish Council to thank the Clerk for her hard work in the presentation of the accounts and audit. The Clerk read from the internal audit report showing all areas to be sound with one recommendation for this coming this financial year. This is to undertake a review of the effectiveness of the internal audit and internal control process as stated in The Governance and Accountability Guide 2010. This should be recorded in the Council minutes. The Chairman took the literature in this regard. Attention then turned to the external audit submission. Details had been circulated to members ahead of the meeting. Following discussion, Mrs Fuller proposed approval of the external audit submission. This was seconded by Mrs Mimpriss and unanimously carried. The Chairman and Clerk duly signed the submission. Attention then turned to the quotation for 3 new litter bins amounting to £623.61 plus VAT. It was noted that the open spaces capital budget could be used in this respect and C Hunt proposed that this Council proceeds to purchase and install the 3 new litter bins. This was seconded by R Spencer and carried. The Chairman then read a letter from Nayland Youth Club

requesting support from the Locality Budget towards their ongoing costs. It was noted that the Locality budget will be allocated towards the Wiston Road pavement, however, the potential of allocating Section 137 charity funds was considered. It was noted that in view of recreation capital expenditure, the Section 106 Recreation Grant could be utilised. It was agreed for the Chairman to seek further information from Mrs Moriarty for Nayland Youth Club and to include this as an agenda item for next meeting – **Action Chairman and Clerk.**

**10. Accounts for Payment**

DK Hattrell (Clerk's Salary – Cheque number 400271)	639.45
Inland Revenue Only (Clerk's Deductions and ERS NIC – Cheque number 400273)	215.46
Suffolk County Council (Clerk's Pension – Cheque number 400274)	208.46
Roy A Mortimer (Grass/Litter/Playground – Cheque number 400275)	636.85
Suffolk Association of Local Councils (Internal Audit Fee – Cheque number 400276)	193.88
JRB Enterprise (Replacement Dog Bags – Cheque number 400277)	99.29
Chilton Office Supplies (Photocopies – Cheque number 400278)	1.27

The above cheques were approved for payment.

**11. Correspondence**

The correspondence report had been circulated ahead of the meeting. The Chairman confirmed that he attended the SALC meeting and an excellent presentation was made by the Citizen's Advice Bureau. The Chairman also attended the National Grid forum to represent Nayland with Wissington Parish Council. He found the event most useful and confirmed that the cost of putting the cables under ground compared to overhead lines was nearly 15 times more expensive. On safety grounds, the evidence points to similar data for both the option of over head lines and the undergrounding option. It is possible to farm the land above underground cables, however, there are depth restrictions for the blades. Other transmission options have been considered by National Grid. The Chairman confirmed that there was a public event due to be held at Hadleigh the following week. National Grid is still working to a 2012 start and 2016 completion of this project. The IPC has been disbanded and the National Grid now has to report directly to the Secretary of State. The potential to underground cables through the Area of Outstanding Natural Beauty has been costed and has not been ruled out. It was agreed to circulate again the flooding survey. C Hunt will try to attend the Gypsy and Traveller meeting on 22<sup>nd</sup> June. Mrs Mimpriss reported a damaged bridge just outside our parish boundary and it was agreed for H Bunting to obtain full details and discuss directly with the relevant Footpath Officer – **Action H Bunting.**

**12. Street Lighting**

Street light 58 in Court Street has been reported as not working.

**13. Burial Ground**

C Hunt referred to a previous report from Mr Tavernor of Babergh District Council regarding 7 memorials in the old burial ground considered to be unsafe. Babergh was to make the memorials safe by the middle of this year. However, he did give us a chance to attempt to locate some families concerned who may be able to repair their headstones. C Hunt reported that contact has been made with many of the families who have expressed a wish to carry out repairs. Some live a distance away and therefore delay could result. C Hunt proposed that this Council would ask Babergh District Council to delay any further work on memorials at Nayland Cemetery until September of this year. This was seconded by the Chairman and unanimously carried.

The memorial request in memory of Margaret Anne Broadmore was duly approved.

**14. Allotments**

R Spencer confirmed he has spoken with the majority of the allotment holders and the majority would like further taps installed at the allotments. It was noted that costing would need to be obtained before autumn this year if the Parish Council was to approach Babergh Council for a grant in good time for next financial year. H Bunting asked for details of water charges at the allotments. It was agreed to locate this information. It was agreed to include the provision of new taps as an agenda item at next meeting – **Action Clerk.** Mrs Sparrow agreed to try to attend the judging of the allotments on Thursday 8<sup>th</sup> July – **Action Mrs Sparrow.**

**The meeting closed at 10.00 pm**