

MINUTES OF THE ANNUAL MEETING OF NAYLAND WITH WISSINGTON PARISH
COUNCIL HELD ON WEDNESDAY, 13th May 2009, AT 7.30 PM IN THE VILLAGE HALL
NAYLAND

Present: G Battye (Chairman), Mrs R Knox, C Hunt, R Spencer, Mrs P Fuller, Mrs W Sparrow, Ms A Knight, Mrs D Hattrell (Clerk), Mrs P Bray (for the Press) and R Cave (District Councillor).

1. **Election of Chairman**

Mrs P Fuller took the chair for this item. Mrs Knox nominated G Battye as Chairman of the Parish Council. This was seconded by C Hunt and unanimously carried.

2. **Declaration of Acceptance**

The Declaration of Acceptance of office was duly signed by G Battye (Chairman).

3. **Public Forum**

No matters were raised.

4. **Apologies for absence** were received from Mrs M George and Mrs E Mimpriss both due to holidays.

The Chairman spoke about the importance of the way the Parish Council operates not being set in stone.

5. **Election of Vice Chairman**

Mrs Fuller indicated her willingness to stand as Vice Chairman and was then formally nominated by R Spencer. This nomination was seconded by Ms Knight and unanimously carried.

6. **Nomination of Representatives**

Everyone confirmed their willingness to continue in their existing sub-committee and representative roles with the exception of Mrs Fuller in respect of the Community Council. Mrs Fuller explained she finds it difficult to attend their meetings on Monday evenings. C Hunt agreed he would be happy to take her place. This was formally agreed and R Spencer and Mrs Sparrow confirmed they would be happy to attend in his place. Ms Knight confirmed she had previously been on the Burial Sub-Committee. It was agreed that she will join C Hunt and Mrs George on the Sub-Committee. It was agreed for the Clerk to provide an up-to-date list of representatives – **Action Clerk**.

7. **Minutes of the Previous Meeting**

Approval of the minutes of the meeting held on 8th April 2009 was proposed by Mrs Fuller, seconded by Ms Knight and unanimously carried. The minutes were duly signed by the Chairman.

8. **Housing Needs**

The Chairman confirmed that he has sent a letter to Mrs Mimpriss thanking her for her excellent hospitality in providing a venue for the working party meeting in respect of the proposed Wiston Road development. Mrs Fuller reported on a very productive meeting with John Goodyear from Suffolk County Council. C Hunt also attended. She confirmed that if the County Council were to fund the project in its entirety, the earliest completion would be 2019. However, if the Parish Council is able to raise 50% of the cost, the County Council will provide the balance. If funds are in place, it would be possible to complete the footpath from the telephone exchange to Nags Corner during this financial year. Mrs Fuller confirmed she was awaiting full details in writing from John Goodyear of Suffolk County Council. John Goodyear had been considering a scheme for 170 metres and the Parish Council's contribution would be around £20,000. Flagship have already committed to £10,000 leaving a balance of £10,000. All agreed this was very positive news. It has been suggested that Babergh Council could be approached for a grant and also Flagship Housing could be asked if they would contribute more. R Cave agreed to make enquiries at Babergh Council and thereafter confirm a contact to the Clerk – **Action R Cave**. The proposed white stain on the affordable homes development in Wiston Road was then discussed. A member of the public had challenged the whole design and colour at the Annual Parish Assembly. Mrs Fuller confirmed that she has provided details of the architect and also advised the member of the public can approach Babergh directly in this regard. It was confirmed that the next stage would be to receive the planning application. C Hunt reminded the meeting of a change to the way residents can bid for an affordable home. The new system is choice based letting and is mainly internet based. The Clerk reminded the meeting that this was discussed at the working party meeting and Mrs Brinkley at Babergh District Council had agreed to lead regarding production of publicity material. It was however agreed that the Clerk should approach

Mrs Brinkley at this stage to ask for information on the choice based letting scheme to enable council to undertake this task themselves – **Action Clerk**. Mrs Fuller advised that the fence has been taken down on plot 2. The Chairman commented that the hedge to the front of the properties at Harpers Estate was not establishing very well.

9. District Council Report

R Cave reported that he has investigated the position with Babergh Council where planning offers do not automatically explain their reasons for going against the Parish Council's recommendation. He confirmed that Mrs Thurlow at Babergh Planning has analysed the last 6 months and found 2 cases where the Parish Council has not received such an explanation. She has apologised for both cases and is undertaking that it will not happen in the future. He also investigated the increase in charges for the brown bin scheme that was raised at the Annual Parish Assembly.

This is due to high fuel prices and the charge has been fixed since 2003 without increase. He confirmed that the crucial crew charity has local government funding.

10. Village Hall

Mrs Knox reported the recent film show was a success. This was held in the middle of the day and the equipment was obtained from Sudbury. The flooring near the French windows has been damaged by water.

11. Finance Report

The Clerk confirmed the cash position as at 30th April 2009 as £1000.00 in the current account, £24488.31 in the linked deposit account and £7725.10 in the capital investment fund making a total of £33213.41. The Chairman reminded the meeting that we have £1906.00 to allocate for recreation projects under the Section 106 Contributions. Following discussion Mrs Sparrow and R Spencer agreed to investigate uses in the recreation ground including a potential fence. C Hunt agreed to investigate enhancements to litter bin arrangements in the village – **Action Mrs Sparrow, R Spencer and C Hunt**.

12. Accounts for payment

DK Hattrell (Clerks Salary for April).....	671.85
Inland Revenue Only (Clerks deductions and Employers National Ins. Contributions).....	211.87
Suffolk County Council (Clerks pension).....	199.05
Roy A Mortimer (Grass Cutting).....	934.95
Suffolk County Council (Street Lighting)	447.35
Nayland Village Hall (Hall Hire)	67.50
Chilton Office Supplies (Photocopying)	41.11
S Carter (Bus Shelter Clean)	20.00
Greg Stow (Maintenance to Benches)	680.00

The above cheques were approved for payment.

13. Correspondence

The Chairman read from the police report showing 1 crime in the parish during March which was criminal damage from other building in Bear Street. Damage was caused to flower beds and shed. He then went through the items to be circulated to members. He asked members to read the information on equality acts and raise any thing relevant to this council at next meeting – **Action All**. He also urged members to consider the annual training programme from SALC and it may be possible to build a bespoke training course specifically for Nayland with Wissington. He asked the Clerk to include training on the June agenda – **Action Clerk**. Mrs Sparrow advised members that Richard Ward will be leaving the Suffolk Preservation Society.

14. Local Government Review

Members all agreed that our comments submitted on 22nd September 2008 regarding structural review of Suffolk still stand. It was agreed for the Clerk to write to the Boundary Committee confirming the position – **Action Clerk**.

15. Footpaths

The Clerk reported on emails to Kevin Verlander, Suffolk County Council regarding footpath 8 in which new work to the hedging and fencing by the landowner means that the stile to the drive to the campsite is no longer

passable with dogs. We have asked whether it can be adapted to allow dogs to pass through. Three issues at footpath 3 and 4 identified by Mrs George were also reported to K Verlander. Mrs Knox agreed to check the paperwork in respect of the proposed diversion of public footpath 10 at Wiston Mill. She will confirm to the Clerk if in order – **Action Mrs Knox**. A further report was made regarding the drainage of footpath 3 and 4. Details had been provided to K Verlander earlier in the year. His investigation did not reveal a need to take action. Members stressed that now we have drier conditions, the footpath still has a drainage problem that will need to be resolved. It was therefore agreed for the Clerk to challenge K Verlander’s earlier decision – **Action Clerk**.

16. Planning

(i) **Decisions received**

B/09/00148/FUL/GC – Rushbanks Farm Caravan Site

Babergh District Council has granted permission to erect a timber landing stage and toilet block. The toilets shall not be used until details of the cesspit has been submitted and approved by the planning authority. Foul sewage shall be disposed of in accordance with the approved details. The applicant shall keep records of maintenance and emptying of foul sewage disposal system. This shall be made available to the local planning authority.

B/09/00416/TCA – 106 Bear Street

Babergh District Council confirmed that work can commence to remove 5 prunus trees.

B/08/01670/FUL – Doctors Surgery, 93 Bear Street

Babergh District Council confirmed that this application has been withdrawn.

(ii) **B/09/00326/LBC – Alston Court, 2 Court Street**

This application was considered between meetings to comply with the deadline. The Parish Council have no objections assuming the local authority conservation officer has viewed the internal locations affected. This council assumes the original tie beam in the bathroom will be untouched.

(iii) **B/09/00416/TCA – 106 Bear Street**

This application was determined between meetings to comply with the deadline. The Parish Councils had no objections subject to the replanting of suitable trees.

(iv) **Letter from Babergh District Council**

The Chairman read from a letter from Christine Thurlow, Development Control Manager at Babergh Planning. Following a recent conversation with District Councillor R Cave, she reviewed applications over the last 6 months. She identified 2 applications that went against the Parish Council’s recommendations and to which an explanation had not been provided. She apologised and agreed to rectify the situation in the near future.

(v) **Rose Cottage, 5 Fen Street – Letter from Suffolk Preservation Society**

The Chairman read from a letter from Suffolk Preservation Society regarding the proposed extension to the above property. The society did not object in principle to the plans subject to achievement with minimal adverse impact to the special architectural or historic interest of the building or the loss of important historic fabric. The society would not advocate removal of 15th century windows. On balance, the society considered that the plans have achieved the best compromise possible.

(vi) **Colchester Borough Council – 2 Supplementary Planning Documents**

The Chairman read from a letter from Colchester Borough Council and agreed to include in the circulation envelope for member’s information.

(vii) Members expressed concern that the rules relating to permitted developments had changed and they required further information. It was agreed to seek explanatory leaflets from Babergh District Council on this subject – **Action Clerk**.

17. Streetlighting

R Spencer reported that all 3 lights are now working in Wiston Road. The Clerk read from a summary of the meeting held between SALC, Suffolk County Council, EDF on 6th April 2009. It was noted that communication

will be improved with parish councils about their street lighting issues and processes for dealing with G39 will be reviewed. Improved information on what to budget for and when the PC might have to pay will be considered. The meeting will produce a fact sheet compiled by Suffolk County Council. All reasonable alternatives will be explored as a matter of course before replacement and hire cost options are resorted to. EDF has a programme of cable changes which will remove G39 issues as the cabling is better insulated. They are looking into whether the parishes with G39 problems can be prioritised. Suffolk County Council will get back to parish councils about the issues raised with the meeting which affect their individual parishes. Energy saving initiatives are being looked at such as part light and dimming but will take some time to appear as thorough piloting is ongoing. Parish councils will be invited to express interest in attending a full meeting of any parish councils plus G39 group etc. It was agreed for the Clerk to chase Suffolk County Council in respect of units 59 (Court Street) and 60 (High Street) and also the partially completed installation on the junction of Newlands Lane and Church Lane – **Action Clerk**. It was agreed that resolution of these lights was top priority. Discussion followed regarding the design of the new street lights and R Spencer suggested that more undergrounding of cables should be encouraged. C Hunt mentioned that this is part of Babergh Council's local structure plan.

18. Burial Ground

The memorial application in memory of Edward and Dorothy Austin was duly approved. The Clerk reported that permission has been gained from adjacent owners to the burial ground to enable fencing repair to be completed. C Hunt reported at the lych gate to the burial ground, some maintenance is required including removal of ivy, guttering damage and the need for preservatives. It was agreed for the Clerk to report to Babergh District Council accordingly – **Action Clerk**. It was further reported that the bin in new burial ground does not get emptied. It was revealed that this is something the street cleaning contractor has undertaken and if the dustbin contents are emptied into the wheelie bin at the lych gate, the waste disposal operatives empty the wheelie bin on their rounds. It was therefore agreed to ask the street cleaning contractor to remove the dustbin permanently to the lych gate for disposal by the Parish Council – **Action Clerk**.

19. Recreation Grounds & Open Spaces

C Hunt reminded the meeting that dogs should be kept on the lead until 31st May. He has put together a note for Community Times. The wording of his note was agreed and he will put into the Community Times box in the Post Office – **Action Clerk to advise Mrs Brooks accordingly**. The Chairman reported that the recovery of the monies for restoration of the horsewatering is still pending.

Mrs Fuller requested an extension of time by 10 minutes.

Discussion followed regarding potential mole and rat problems in the village. Ms Knight reported that fishing is being carried out, out of the fishing season which runs from 16th June to 16th March. The Chairman agreed to install a temporary notice on Caley Green – **Action Chairman**.

20. Highways

The Chairman reported that the Clerk has written to the Doctors practice confirming the intention to install double yellow lines at the junction of Harpers Estate with Bear Street. The Chairman then read from an email from Andy Johnson at Suffolk County Council Highway Network Improvement. He advised that the process for funding has changed in respect of the double yellow lines. It is now allocated via the Babergh locality panel or the county councillor's individual locality budgets. The next Babergh locality panel meeting is in September 2009. It was agreed for the Clerk to diary for August 2009 to remind Andy Johnson accordingly – **Action Clerk**. Attention turned to the Wiston litter pick. The Chairman explained that the Clerk has sort alternative quotations. It was agreed for the Clerk to proceed to instruct without further reference to council – **Action Clerk**. The Chairman then read from letters from parishioners regarding the potential dangers of Anchor Bridge being obstructed by parked vehicles. It was agreed to ask County Highways whether a sign could be included on the sign warning of ducks indicating oncoming traffic in the middle of the road – **Action Clerk**. It was agreed to acknowledge to the parishioners concerned suggesting that they discuss with the Chairman if they have any further queries – **Action Clerk**.

21. Allotments

Nothing to report.

22. Matters Arising from the Annual Parish Assembly

It was noted that all matters had been discussed in the main headings of the meeting with the exception of the fire crew incident. It was agreed to issue a letter to the Chief Fire Officer at Ipswich expressing concern –
Action Clerk.

The meeting closed at 9.50 p.m.