

MINUTES OF AN ORDINARY MEETING OF NAYLAND WITH WISSINGTON PARISH
COUNCIL HELD ON WEDNESDAY, 12th AUGUST 2009, AT 7.30 PM IN THE VILLAGE HALL
NAYLAND

Present: G Battye (Chairman), Mrs R Knox, C Hunt, Mrs M George, Ms A Knight, Mrs E Mimpriss, R Spencer, Mrs D Hattrell (Clerk), J Finch (County Councillor), Mrs P Bray (for the Press), K Dorling (Farrans Construction) and 2 members of the public.

1. **Public Form**

Keith Dorling, Contracts Manager at Farrans Construction, attended to discuss the construction of the new fire station. Farrans Construction are the building contractors for the construction. He provided members with detailed paperwork regarding the method statement, details of communication with nearby residents, notices to suppliers and sub-contractors, correspondence relating to protection of trees and archaeological monitoring. He confirmed there would be 3 stages of demolition before the new station could be constructed. The colour of the training tower is still under debate. He confirmed that communication has been made with the bus companies. Mr Dorling would like to locate some land he can rent for the duration of the works for their workers vehicles. Members of the Parish Council took the opportunity to thank Mr Dorling for attending and providing such useful information. Julie Wooding, a resident of Fen Street and a member of Transition Nayland Group, attended to make a request for an extension to the provision of allotments. Their group would like to promote the growing of vegetables to encourage more sustainable lifestyles. The Chairman and other members took the opportunity to explain changes to the allotment area over the years and fluctuations in demand. A separate field is currently used for hay and grazing to which the Parish Council, as owner, receives income. C Hunt suggested enquiries regarding land bordering the playing field and cemetery. R Spencer agreed to speak to Mrs Sparrow as they are both members of the Allotment Sub-Committee.

2. **Suffolk County Council Report**

District Councillor James Finch was present to deliver his report. He confirmed he received a report from Mrs George regarding an accident causing congestion on Birch Street on 31st July. Whilst investigating this incident, he was informed that work is due to be carried out in Birch Street necessitating complete closure. The potential diversion of lorries as a result of the closure emphasises problems with heavy goods vehicles travelling through Nayland Village. The closure is expected to happen during September. The Chairman agreed to contact Alan Thorndyke at Suffolk County Council Highways to investigate the matter further – **Action Chairman**. Councillor J Finch confirmed that he will initially divide the locality budget in the same way as the previous County Councillor Selwyn Pryor. This means the amount allocated to Nayland is £1,258.00. He reported on the new Quality of Life budget. He is seeking details of relevant projects from all of his parishes and will then decide how the £15,000 will be divided. The funds are intended to improve the quality of life regarding traffic safety issues. The Clerk confirmed that with regard to the potential footpath from the telephone exchange to the A134, the planning goes before the Development Committee on 26th August and also we were awaiting confirmation of the land transfer. As soon as these areas are confirmed the Parish Council would be looking to proceed within this financial year, subject to funding. Councillor J Finch then confirmed that he has received confirmation of when Court Street will be resurfaced. It is now scheduled for November. He advised that he will be unable to attend the September Parish Council meeting due to other meetings on that evening. He ended by confirming he was now in regular contact with John Boutcher at Suffolk County Council Highways.

3. **Apologies for Absence**

Were received from Mrs Fuller as she was unwell, Mrs Sparrow due to holiday and District Councillor R Cave.

4. **Minutes of Previous Meeting**

Approval of the minutes of the meeting held on 8th July 2009 was proposed by Mrs E Mimpriss, seconded by Mrs R Knox and carried with 1 abstention due to absence at the previous meeting.

5. **Recreation and Open Spaces**

The Clerk confirmed the amount allocated for Section 106 recreation contributions is £1,906.00 and in view of the many years before the funds expire, there was no immediate urgency to spend the money. R Spencer confirmed he has a guide figure for installing a fence to enclose all of the play equipment on the playing field. It was agreed to consider a section of the field to be used by the builders before proceeding any further with an improvement plan for the playing field. This included deferring the item regarding the notice board. It was also agreed to defer the item to consider the bag dispenser for use at the dog bin. Further enquiries will need to be made to determine whether the price quoted for the bag dispenser includes installation. It was agreed for the Clerk to provide the contact details for the Diocese to enable the Chairman to check whether they have any

objections to the building contractor using the driveway for access and thereafter for the Chairman to arrange a site meeting with the building contractor and some members of the Parish Council to consider whether we can assist in providing a temporary section of the Bear Street Playing field for workers to park their vehicles –
Action Chairman.

6. Highways

Mrs Mimpriss thanked the Clerk for her contribution in providing the relevant details in respect of future street cleaning for the village. Mrs Mimpriss proposed a 3 month trial and it was agreed for Mrs George to instruct Roy Mortimer Horticultural Contractors to carry out litter picking duties in Nayland in accordance with the report provided by C Hunt. This proposal was seconded by Mrs George and unanimously carried. The Clerk agreed to provide contact details to Mrs George for Roy Mortimer Horticultural Contractors. Mrs George went onto explain about the accident in Birch Street on 31st July. She reported it to County Councillor J Finch and also completed a lorry incident form. The Clerk read from an email from Karen Smith, Senior Engineer at County Highways, confirming expenditure has been approved for the double yellow lines at the Harpers Estate/Bear Street junction near the Doctors' Surgery. She is currently preparing the draft Traffic Regulation Order ready for formal consultation. The procedure will be advertised at the end of October and if no objections, the work could proceed in late January.

7. Housing Needs Including Choice Based Lettings

C Hunt explained his concern that the new process may not favour local people. However, having reviewed the literature he noted that schemes with a close local connection will be advertised accordingly. He did stress the scheme is internet based and people seeking accommodation would need to keep a close check to ensure they apply at the appropriate time. Attention then turned to the planning application for the Wiston Road scheme. We had been informed that the application was going before the Development Committee on 26th August. C Hunt confirmed he would like to attend to make a statement on behalf of the Parish Council. He read the statement he had drafted and all agreed this would be appropriate.

8. Village Hall

It was agreed to defer this item.

9. Finance Report

The Clerk confirmed the cash position as at 31st July 2009 as £1000.00 in the current account, £16830.94 in the linked deposit account and £7738.42 in the capital investment fund making a total of £25569.36. Mrs Mimpriss confirmed that she has worked on the risk assessment procedure with the Clerk and the proposal was to have a yearly risk assessment form showing planned inspections. When hazards were identified, a separate form would be used to report matters to the Clerk and to the next Parish Council meeting. Mrs Mimpriss believed an earlier date in the year would be more appropriate than the traditional risk assessment time for Parish Councils. She believed April/May to be the appropriate time. Mrs Mimpriss proposed that members advise her of any relevant changes to the form and those responsible inspect their areas in the village by the end of September. The Chairman spoke of the independent assessment carried out by Mr Mimpriss on the Parish Council's insurance arrangements. It was agreed for the relevant information to be provided to Mr Mimpriss to enable him to complete the exercise. It was agreed for Mrs Mimpriss to provide a copy of the assessment to the Chairman via the email. It was agreed for the scheduled 8th October meeting to include Street Cleaning, Risk Assessment and Review of Standing Orders.

10. Accounts for payment

DK Hattrell (Clerk's salary for July – cheque number 400187).....	657.29
Inland Revenue Only (Clerk's deductions and ERS NIC – cheque number 400188)	211.87
Suffolk County Council (Clerk's pension – cheque number 400189).....	199.05
Roy A Mortimer (grass cutting – cheque number 400190)	407.10
Mrs H Gardiner (1 st prize allotment competition – cheque number 400184)	20.00
Mrs J Hoskins (2 nd prize allotment competition – cheque number 400185)	15.00
Mr T Smy (3 rd prize allotment competition – cheque number 400186)	10.00
I F Bell (allotment judging – cheque number 400191)	30.00
FP Rose (Section 137 litter pick – cheque number 400192)	148.98

The above cheques were approved for payment.

11. Correspondence

The correspondence report had been circulated ahead of the meeting and key areas were discussed. The Chairman agreed to include changes to the management structure at Suffolk County Council Street Lighting in the Circulation Envelope. This document also included feedback from the recent meeting with SALC and EDF.

The Chairman read from the Police Report for June showing 1 burglary from other building in the High Street in which cash was stolen and 1 GBH serious wound with intent incident that has been detected in Bures Road. Mrs Knox took details of the Gambling Act Consultation. The letter from Babergh Council in this respect was included in the Circulation Envelope. The Chairman agreed to circulate the Dedham Vale project details in a separate envelope.

12. **Footpaths**

Mrs Mimpriss confirmed that the stile on footpath 8 near Rushbanks Farm is now passable with dogs. She also reported notices of forthcoming maintenance work to the bridge near Wiston Mill.

13. **Planning**

i). The following decisions were advised by the Planning Authority:-

B/09/00644/FHA/AS – 21 Stoke Road.

Babergh Council confirmed permission has been granted to erect a detached double garage.

B/09/00504 – 13 Harpers Esate.

Babergh Council confirmed permission has been granted to erect a 2 storey side extension, a rear conservatory, front porch and insert 2 rear Dormer windows.

B/09/00683/FHA/LM – Grove House, Bures Road.

Babergh Council confirmed permission has been refused to erect a single storey side extension. This was due to the planning authority's view that the proposal by reason of its form, siting and materials, would result in an addition to the dwelling which neither reflects nor respects the character and appearance of the original dwelling or the surrounding areas. The planning authority believed the proposal was contrary to policies HS33 and CN01 of the Babergh Local Plan.

B/09/00654 – Wissington Grove, Bures Road.

Babergh Council confirmed permission has been refused to erect a 2 storey front extension due to planning policy guidance – Planning and the Historic Environment (PPG15) and Babergh Local Plan Saved Policy HS33. An extension to this locally significant building should respect the existing dwelling and its setting. In the opinion of the planning authority the proposed extension by virtue of its siting on the front and scale is disruptive to the settled appearance of the principle elevation of the host building and would have a detrimental effect.

B/09/00752/TCA – Tree Work at 34 Stoke Road.

Babergh Council confirmed that work can proceed to remove a cedar tree and pine tree, reduce and shape a sycamore tree, a silver birch tree, a eucalyptus tree and 2 cherry trees.

B/09/00608 – Stourfields, 42 Stoke Road.

Babergh Council confirmed permission has been granted to erect a rear timber framed orangery.

ii). B/09/00752/TCA – 34 Stoke Road.

The Clerk confirmed that comments of the inadequate application from the Tree Sub-Committee were communicated to the Babergh Arboricultural Officer. David Pizzey, Arboricultural Officer, had taken the opportunity to telephone the Clerk to explain the position. He had explained that in Conservation Areas the only legal requirement is notification. A notification could have limited information. He would then inspect and if any trees are likely to merit a Tree Preservation Order he can insist on full supporting information. If a Tree Preservation Order is granted, Babergh Council would then have powers to control what is done. If a Tree Preservation Order is not required, they are powerless (legally) to intervene.

iii). B/09/00583/FUL – Wiston Road Exception Site - This application was considered between meetings to comply with the deadline. The Parish Council had no objections to the revised plans.

iv). B/09/00777/FHA – Perry Farmhouse, Bear Street.

Babergh Council confirmed that the application to erect a garden shed has been withdrawn and will no longer be determined by the Planning Authority.

14. **Burial Ground**

The memorial application in respect of the late Mary Wellington was duly approved.

The meeting closed at 9.40 p.m.