

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 11th February 2009, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: G Battye (Chairman), Mrs George, C Hunt, Mrs Knox, Mrs Mimpriss, R Spencer, Mrs Fuller, Mrs Sparrow, Mrs Hattrell (Clerk), R Cave (District Councillor), Mrs Bray (for the Press) and 1 member of the public.

1. **Public Forum**

Mrs Carver referred to the state of the resurfacing through the village from Horkesley Road and Court Street to Gravel Hill. She asked if the letter from County Highways could be displayed on the notice board to enable parishioners to see the response given to the Parish Council's complaint. Mrs Carver noted that an experimental binder was used, however, she emphasised that there was also poor workmanship and the whole surface will need to be removed before resurfacing. It was confirmed that the resurfacing will be carried out this summer. In the meantime Mrs Carver asked whether the road could be swept regularly. The Chairman agreed to consider under the Highways heading.

2. **Report by District Councillor**

District Councillor Richard Cave advised that the Boundary Committee report will be delayed further until 15th July. This is due to a legal challenge by East Devon Council that went to judicial review. Statements made in the review have led the legal team at the Boundary Committee to follow as directions of how the procedure should be adapted. A six week consultation period will follow the Boundary Committee's announcement. R Cave confirmed that it is difficult to plan with Local Government review in the background. The Review has proved costly to date. With this delay to the announcement, the County Councillor elections will go ahead this year as planned. Meanwhile, Councils within this area are keeping Council Tax increases within the national average of 3.5%. Babergh District Council is proposing 2.9% subject to approval by full Council. He has made enquiries regarding a bottle bank and contractors are investigating access to Church Lane with this in mind. The contact at Babergh District Council is Jonas Grist. R Cave will keep the Parish Council informed of developments.

3. **Apologies for Absence**

Apologies were received from Ms Knight due to a personal commitment.

4. **Minutes of Previous Meeting**

Acceptance of the minutes of the meeting held on 14th January 2009 were proposed by Mrs Fuller, seconded by C Hunt and carried with one abstention due to absence at the previous meeting.

5. **Housing Needs**

Mrs Fuller explained that the working party met regarding the proposed Wiston Road development. Members have received the minutes of that meeting. The Planner was not present at this meeting. Mrs Fuller explained that following the December project meeting a long letter was received from the Planner to the Architect. The Architect incorporated the changes requested and the revised plans were discussed in detail at the January project meeting. C Hunt explained that the meeting was positive with a number of refinements agreed with the Architect. Following this meeting a further letter was received from Planners following discussions with their conservation department. Mrs Fuller explained that major changes have been requested. Mrs Mimpriss advised that on reflection she likes some of the ideas the conservation department are requesting and stressed the importance of taking time to get the design right. The Chairman commended the work of the project team and stated the importance of having the final version of the proposed plan ahead of the Public Event. Members of the project team were not satisfied there will be sufficient time ahead of the scheduled Public Event on 12th March. Mrs Mimpriss therefore proposed to postpone the Public Event until the full Parish Council have had the opportunity to view the completed plans. This was seconded by the Chairman and unanimously carried – **Action Clerk to inform Oxbury and Co and Flagship Housing accordingly.** It was further reported that a request had been made to County Councillor Selwyn Pryor to assist with securing a foot way from the proposed development to the A134. It was agreed for the Clerk to remind Selwyn Pryor accordingly – **Action Clerk.**

6. **Village Hall**

Mrs Knox reported that the Village Hall AGM was held and the Committee is now looking into the points that were made. The Chairman asked about the flooding situation in the car park. Mrs Knox confirmed there was no cheap solution and no guarantee that an expensive solution will work in view of the level of the water table.

Mrs Knox advised that the car park is worst after a sudden burst of heavy rain such as a thunder storm and sometimes disrupts events held at the Hall. The Chairman went on to read a letter from the Treasurer for the Village Hall, A Gowen, regarding the Village Hall Endowment fund. A Gowen has made some enquiries and is not in favour of pursuing a separate charitable trust for the entire fund. It was agreed for the Chairman to discuss with A Gowen further and report back to Council – **Action Chairman**. Mrs Mimpriss advised that P Mimpriss may be prepared to assist with this matter. The Chairman agreed to arrange for relevant paperwork to be collated – **Action Chairman and Clerk**.

7. **Finance Report**

The Clerk confirmed the cash position as at 29th January 2009 as £1000.00 in the Community Account, £13326.27 in the linked Deposit Account and £9037.10 in the Capital Investment Fund Reserve Account making a total of £23363.57. The charity request has been considered between meetings and following discussion the Chairman proposed this Council agrees to the principle of donating to selected charities. This was seconded by Mrs George and carried with 7 votes in favour and 1 against. C Hunt proposed to contribute to Suffolk Accident Rescue, Citizens Advice Bureau and Babergh Homestart. This was seconded by Mrs George and unanimously carried. Mrs George then proposed to pay 25% of the 2009/10 charity budget of £375.00 to each of the above charities rounded to the nearest pound. This was seconded by R Spencer and unanimously carried. It was agreed for the Clerk to issue the cheques at the April meeting – **Action Clerk**. Attention then turned to County Councillor Selwyn Pryor's locality fund. He has advised that the share for Nayland with Wissington Parish is £1424.00. Following discussion, the Chairman proposed the entire amount should go towards the installation of a new street lighting column and lantern at the junction of Church Lane with Newlands Lane. This work has been quoted at £1732.28. This was carried with 7 votes in favour and 1 against. R Spencer reminded members of the 106 recreation contributions. It was agreed to distribute the relevant criteria ahead of the March meeting and include as an agenda item – **Action Clerk**. A transfer from the Capital Investment Fund to the Linked Deposit Account of £1312.00 was duly agreed and authorised by the signatories.

8. **Accounts for Payment**

The following cheques were approved for payment:-

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| DK Hattrell (Clerk's Salary)..... | £618.71 |
| Inland Revenue Only (Clerk's Deductions and ERS NIC)..... | £206.90 |
| Suffolk County Council (Clerk's Pension) | £181.32 |
| Office Needs (Stationery) | £56.83 |
| S Carter (Bus Shelter Clean)..... | £20.00 |

9. **Street Lighting**

Mrs George reported that the light on the corner of Mill Street and Bear Street is out. The Clerk read from recent reports and the responses from the County Council. An order has been issued in respect of the unit on the corner of Newlands Lane and Church Lane and an order has been issued to lower the lantern on the pole on the unit outside 27 Fen Street. The units in the High Street will be included in the next G39 Carrillion/EDF repair team program. The Clerk confirmed having reported that two out of the three lights in Wiston Road were not working. This followed a telephone report from R Spencer. Concern was expressed that delays were being experienced regarding the restoration of some lights in the village. These seem mainly due to the G39 compliance issues. It was agreed to create a detailed spreadsheet in an understandable format to help appreciate the full picture. Further, a site meeting will be requested for the third or fourth week in March for Parish Council representatives to meet with representatives from the County Council, Carrillion and EDF. The Chairman and Mrs Knox agreed to assist with the production of a spreadsheet and C Hunt, R Spencer and Mrs Sparrow confirmed that they would be happy to attend the site meeting. The Chairman agreed to investigate further the legal position regarding street lighting – **Action Chairman**. It was also agreed to include the tree obstructing unit 43 in Bear Street as an agenda item for the March meeting – **Action Clerk**.

10. **Correspondence**

The Chairman went through the items in the circulation envelope including the Suffolk Preservation Society program of events, details of a bid for a third unitary council, the Suffolk Hedgerow Survey Newsletter, Charity Commission News and the Essex County Council Minerals Development Document. The Chairman also included details of Spring Clean Suffolk 2009 from Babergh District Council. He read from the police report showing one crime of assault/ABH at Gravel Hill which is pending. The Clerk read from a letter from Babergh District Council regarding setting up Local Government Review Community Boards. A meeting was scheduled for 18th February in Babergh offices. R Cave confirmed the meeting has been cancelled. The Clerk included in the circulation envelope to keep members informed of what was being planned.

11. Local Government Review

This item was not discussed in view of the postponement of the announcement from the Boundary Committee.

12. Code of Recommended Practice on Local Authority Publicity

The code had been circulated to members ahead of the meeting and after careful consideration it was agreed that no comment was required on this occasion.

13. Freedom of Information Template

The proposed template had been circulated to members and comments had been included on a separate sheet. It was agreed for the Clerk to collate the information and adapt the form accordingly – **Action Clerk.**

14. Highways – Village Litter Picking

Village Litter Picking - It was mentioned that the budget was made with the view to continue with the current contractor and enhance the arrangement with the use of an additional contractor. Members agreed they wanted to pursue litter picking for the centre of the village. Ideas were expressed on the best way to pursue this which could involve drawing up a specification and seeking quotations. It was agreed that an advert in the Community Times could be provided at that stage to allow local contractors to quote.

Bear Street Parking - The Clerk confirmed that the order has been issued in respect of the pole and bus stop road markings on Bear Street. The Chairman reminded the meeting of the site meeting with Karen Smith from County Highways and that some residents were not happy that “H” markings were not to be provided outside their properties. The Chairman also confirmed that the Primary School was arranging their travel plan and also members were aware of proposed changes to the Doctors Surgery. C Hunt made the point that parking problems are common to many villages at school pick up times and drivers should be as courteous as possible when parking. A comment was then made that the future schooling arrangements up to the age of 11 are under review.

15. Footpaths

The Clerk confirmed that Kevin Verlander, Right of Way Officer, Suffolk County Council, has agreed to include the small section of foot path 3 to the category 1 cutting schedule. With regard to the proposed diversion of footpath 10 at Wiston Mill, Mrs Mimpriss confirmed that an offer has been received for the remainder of the cost in respect of the relevant notices in the region of £650.00 plus VAT. This council has already approved the administrative costs of £400.00. In light of this offer, it was agreed to continue with the application to divert the section of this path. Mrs Knox updated members on the situation of a four wheel drive vehicle using Dead Lane. Unfortunately, nobody has been able to identify the registration number of the car involved. K Verlander has confirmed the status of the path as a by-way with traffic restriction from October to April. Therefore, it is a police matter. It was agreed to put an article in Community Times and Mrs Knox agreed to assist this Clerk with the wording of the article – **Action Mrs Knox and Clerk.**

16. Planning

1) **Decisions received**

B/08/01770/FUL/LJB – Farthing Hall, Cawley Road

Babergh District Council confirmed that permission has been granted to erect a detached 2 storey dwelling (existing dwelling to be demolished).

B/09/00045/TCA – White Hart, 11 High Street.

Babergh District Council confirmed that work can commence to re-pollard an ash tree and reduce overhang from a sycamore tree by up to 50%.

B/08/01681/FUL/BEL – 3 Fox Cottages, Bures Road.

Babergh District Council confirmed permission has been granted to convert single storey stable to workshop and erect a wooden shed.

B/08/01920/TCA – 15 Fen Street.

Babergh Council confirmed work can commence to re-pollard an ash tree.

2) **B/08/01901/FHA and 1902/LBC – 5 Fen Street**

This application was considered between meetings to comply with the deadline. The Parish Council had no objections to the erection of 2 storey rear extension and single storey garden room.

3) **B/08/01920/TCA – 15 Fen Street**

This application was considered between meetings to comply with the deadline. The Parish Council had no objections to the pollarding of an ash tree at 15 Fen Street.

4) **B/09/00045/TCA – White Hart, 11 High Street.**

This application was considered between meetings to comply with the deadline. The Parish Council had no objection to the work to pollard an ash tree to previous points and reduce a sycamore tree by 50%.

5) **B/08/01905/FHA – 60 Bear Street.**

This application was considered between meetings to comply with the deadline. The Parish Council noted that this property appears as number 12 of the local list for Nayland with Wissington. Built around 1840 as a row of cottages, replacing early timber framed buildings, destroyed by fire. Some of the original chimney stacks remain. Slate roof with walls of painted brick. Doors and windows replaced, modern extensions to the South. There are a few examples of this style of building in the village. Subject to full consideration by the Planning Authority of this locally sensitive property, the Parish Council had no objections.

6) **B/08/01924/FHA – 8 Wiston Road.**

Following discussion the Parish Council had no objections to the erection of first floor rear extension at the above address.

7) **Babergh Enforcement.**

Mrs Knox raised an issue on behalf of a resident. It was agreed to inform Babergh Enforcement accordingly.

17. **Burial Ground**

The application for a memorial in memory of Reginald Brunton was duly approved. The Chairman read an email from a resident who lives along side the Burial Ground. He intends to cut back over hanging branches and return them to Nayland Cemetery. It was agreed to thank the resident for informing the Parish Council and seek confirmation of when the work is being carried out – **Action Clerk**. C Hunt confirmed that the Clerk has provided details of other Burial Authority charges and confirmation of our Income and Expenditure in relation to the Burial Ground. He is in the process of discussing with Mrs George with a view to recommending an appropriate increase. It was agreed to include as an agenda item at the March meeting – **Action Clerk**. C Hunt referred to the new code for stability of monuments and he has risk assessed our burial ground and confirmed that all monuments conform. It was agreed to write to Babergh Council and confirm what arrangements they are making in respect of the old Burial Ground. C Hunt agreed to draft a suitable approach – **Action C Hunt**.

18. **Recreation Grounds & Open Spaces**

Mrs Sparrow reminded that we should be recovering our outlay in respect of the planting at the horsewatering – **Action Clerk**.

19. **Allotments**

R Spencer confirmed that he inspected allotment 4a and work has been carried out in order to bring it back to a habitable condition. R Spencer has discussed with the potential new tenants who are happy to take on the allotment as it stands. An agreement is therefore being issued to the new tenant accordingly – **Action Clerk**.

20. **Annual Parish Assembly**

It was agreed to include as a further agenda item at the March meeting – **Action Clerk**.

The meeting closed at 9.55pm