

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 13th August 2008, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: Mrs Fuller (Chaired the meeting), C Hunt, Mrs Knox, Mrs Sparrow, R Spencer, Mrs Mimpriss, Ms Knight, Mrs Hattrell (Clerk), Mrs Bray (for the Press), R Cave (District Councillor) and Mrs Carver.

1. **Public Forum**

No questions were raised.

2. **Report by District Councillor**

District Councillor Richard Cave reported that Babergh Council have given consideration to a third bin for food waste. This has a gross cost of £700,000 which nets down to £400,000 due to Income derived from the process. However, to introduce this process in the immediate future it will necessitate a 6% rise in the rates. Babergh Council are therefore not proposing to undertake this new collection in the immediate future. With regard to the Local Government Review, the next stage is for Babergh's Strategy Committee to debate the various views expressed including those from their recent member seminar. At this stage, Babergh Council support the inclusion of Hadleigh in an enlarged North Haven area. Mrs Mimpriss expressed concern that she doesn't feel sufficiently informed to make a proper judgement on the Boundary Committee's proposals at this stage. R Cave asked whether the Parish Council was intending to make a formal response to the Boundary Committee. The Clerk confirmed that this will form an agenda item at the September meeting to enable a formal response to be agreed.

3. **Apologies for Absence**

G Batty (the Chairman) sent his apologies due to holiday. Apologies were also received from Mrs George also due to holiday. PCSO Melissa Galyean was unable to attend as she was assisting with the police helicopter.

4. **Minutes of Previous Meeting**

Acceptance of the minutes of the meeting held on 9th July 2008 were proposed by Mrs Knox, seconded by C Hunt and carried with 1 abstention due to absence at the previous meeting.

5. **Housing Needs**

The Clerk explained that Flagship was hoping to arrange an Open Day at the Harper's Estate Affordable Homes. This may involve a small scale coffee morning or a larger scale lunch at the Village Hall depending upon the numbers. The proposed date of 9th August was postponed due to the lack of availability of Parish Councillors. They have now asked for alternative dates during September when an event could take place. The Clerk asked Members to immediately inform her of available Saturdays during September – **Action All**. C Hunt advised that he recently attended a Housing Needs Seminar at Elmswell and for that reason he applauded the sentiments of the Conservation Society regarding a similar approach to the Wiston Road scheme. He confirmed that the housing at Elmswell is of a high standard with low carbon footprint. Whilst he pointed out that Wiston Road has unique qualities as in an Area of Outstanding Natural Beauty and particular highways issues, he believed it was a chance to get something unique. Mrs Sparrow read from an email from I Tippett, Babergh Council, requesting specific numbers of dwellings to be provided. The Clerk confirmed that she followed up this point in that it will be tied in with the meeting with the Architect with the intention of considering the design and size of the development hand in hand. It was agreed to chase Babergh Council and Flagship for an early meeting in this regard – **Action Clerk**. The Clerk then shared an email from Miss Ayers from Flagship Housing confirming that the landscaping has now been fully completed. Members noticed that the tree has been planted, however, the lavender has not been replaced with suitable hedging. It was agreed for the Clerk to write to Miss Ayers asking for this to be resolved – **Action Clerk**.

6. **Village Hall**

Mrs Knox was pleased to report that Mrs Whiting has now returned to her Village Hall booking duties. The Village Hall Management Committee was grateful to the Wakefields, Mrs Wade and Mrs Baker for their assistance during Mrs Whiting's incapacity. Mrs Knox went on to report that the work to the floor was scheduled for Monday 18th August. Consideration of the windows in the Hall continues. Mrs Knox was then questioned on the flooding issue in the car park. She confirmed that no action is being taken presently as a competitive solution likely to resolve the problem has not been found. The car park sits low in the water table, so even a costly solution may not prove satisfactory.

7. Finance Report

The Clerk confirmed the cash position as at 31st July 2008 as £1,000.00 in the Current Account, £9,372.62 in the linked Deposit Account and £8,988.22 in the Capital Investment Fund Reserve Account, making a total of £19,360.84.

8. Accounts for Payment

Roy A Mortimer (Grass Cutting, Cemetery Work and Candy Lane)	£1,827.13
Suffolk County Council (Street Light Power and Maintenance)	£1,145.80
DK Hattrell (Clerk's Salary)	£602.07
Inland Revenue Only (Clerk's Deductions and Employers NI Contributions)	£199.81
Suffolk County Council (Clerk's Pension)	£176.99
Clearview Cleaning (Wiston Litter Pick)	£109.39
IF Bell (Allotment Judging Fee)	£30.00
H Gardiner (Allotment 1 st Prize)	£20.00
K Norman (Allotment 2 nd Prize).....	£15.00
J Hoskins (Allotment 3 rd Prize)	£10.00
S Carter (Cleaning Bus Shelter)	£20.00

Following discussion confirming the satisfactory work carried out in the Cemetery and Candy Lane by Roy A Mortimer Contractors, the above cheques were approved for payment.

9. Correspondence

The Clerk had circulated the correspondence report ahead of the meeting and key areas were discussed. The Clerk read from a letter of introduction from PC Jacqui Philpot. She introduced herself as the new Safer Neighbourhood Officer as from Monday 4th August 2008. She is covering the following villages:- Assington, Boxford, Edwardstone, Groton, Layham, Leavenheath, Nayland with Wissington, Polstead, Shelley and Stoke by Nayland. She is based in Capel St Mary and prior to becoming a Safer Neighbourhood Team Officer, she was a Community Police Officer for approximately 10 years and covered a wide range of issues within the local community. Along with PCSO Melissa Galyean, she looks forward to working in partnership with the local community and agencies in our area. It was agreed to encourage PC Jacqui Philpot to attend Parish Council meetings – **Action Clerk**. It was agreed to include the East of England Regional Assembly consultation on the draft project plan and statement of public participation on the September agenda. Any views expressed by members can then form a reply ahead of the 15th September deadline – **Action All and Clerk**. The web link was included on the correspondence report. The Clerk confirmed that the parking issues around the surgery are being investigated by Alan Baker, Engineer at Babergh District Council, in order to ascertain the possibility of a sustainable solution.

10. Boundary Committee Review

C Hunt agreed to attend the meeting organised by Suffolk County Council to discuss the Boundary Committee proposal. This will be held at Stoke by Nayland Hotel on 21st August from 7.00 – 8.30 pm. The Chairman will be booked a place on the SALC meeting with the Boundary Committee on 1st September at the Suffolk show ground. Mrs Knox confirmed that she is happy to be a reserve for the second meeting on 2nd September in Bury St Edmunds. It was agreed for the Clerk to book the places accordingly. C Hunt reported on the meeting organised by Babergh Council on the same subject and it was agreed to include as an agenda item for September and agree a formal response to the Boundary Committee – **Action Clerk**. Mrs Mimpriss asked R Cave to share his view on the way forward. He confirmed that he has always been in favour of an East and West split. However, this would only be possible if Lowestoft was kept within the Suffolk boundary. All things considered, he would now opt for a one Suffolk Unitary from the options presented by the Boundary Committee.

11. Highways

Mrs Sparrow raised the question of upkeep of shrubs and fishing places along Fen Street. The Clerk confirmed that she has found the relevant paperwork and it may be the case that new residents have not signed up to the agreement. It was agreed for Ms Knight to investigate which properties have overgrown shrubs and obstructed fishing places along Fen Street – **Action Ms Knight**. C Hunt reported that he attended the school travel plan meeting. He explained that the school is seeking accreditation as an eco school and part of their application has to involve a travel plan. This involves promoting the environment, emotional support and healthy eating. Both Parents and children from the school had completed a questionnaire on the subject, the results are awaited. They are investigating ideas such as a walking bus and C Hunt pointed out that proper road markings indicating

the bus stop at both sides of Bear Street would discourage parking at that point. It was agreed for the Clerk to write to County Highways seeking the appropriate road markings – **Action Clerk.**

12. **Footpaths**

The Clerk reported having chased K Verlander, Right of Way Officer, Suffolk County Council regarding the rotten boards on the bridge on footpath 10. Mrs Mimpriss reported a meeting between Suffolk County Council and Babergh District Council and the land owner. She confirmed the footpath does not run in accordance with the definitive map. Mrs Mimpriss proposed the best approach would be to apply to have the footpath formerly diverted to the current position. However, she advised that this will cost in the region of £400.00. Following discussion and consideration, Mrs Knox seconded the proposal and this was unanimously carried – **Action Clerk.**

13. **Planning**

1) **Decisions received**

APP/D3505/A/07/2056868 – Harpers Hill Farm Appeal Decision.

The planning inspectorate confirmed that the appeal against refusal of planning permission for change of use from agricultural land to car parking in connection with the adjacent transfer station has been dismissed. The appellants application for cost was also refused. Mrs Fuller read from the inspector's conclusion confirming that the proposed car park was considered to be harmful to the character and natural beauty of the surrounding countryside. Irrespective of its limited visibility, it would fail to protect the landscape quality and character of the countryside contrary to planning policy. Moreover, he considered that alternatives to the proposed parking provision exist. He did not accept that there would be no material conflict with environmental amenity, so the general support for expansion of the employment use here would not apply. Finally, he found that the development would not pay particular attention to the scale, form and nature of the rural environment surrounding the site, nor would it retain and incorporate local features, contrary to planning policy.

B/08/01161/TCA – White Hart, 11 High Street.

Babergh District Council confirmed that work can proceed to pollard an Ash tree at 8 to 10 metres above ground level.

2) **B/08/00835/FUL – The Willows, Wiston Road.**

The Parish Council had no objection in principle subject to detailed stipulations before and after the decision is made by the Planning Authority. This application was dealt with between meetings to comply with the deadline.

3) **B/08/00876/FHA – 13 Harpers Estate.**

C Hunt declared a prejudicial interest and left the room for the duration of the discussion. The Parish Council had no objections to the plans for the conservatory or the side extension to this property as submitted. However, the Council objected to the loft conversion element. Its design, across the length of the rear of the roof of this semi-detached property is out of scale with the surrounding properties. It creates too big a mass and is out of keeping to adjoining properties and other developments within the area of outstanding natural beauty. The French doors appear to have Juliette balconies, which form intrusive elements, over viewing neighbours gardens and detrimentally affecting the amenity to which those neighbours have a right to enjoy. Privacy would be lost. This application was considered between meetings to comply with the deadline.

4) **B/08/01113/FUL – Ricklands Farm, Wiston Road.**

This application was discussed during the Parish Council meeting. The Parish Council had no objections subject to the new hedge being of a native species.

14. **Streetlighting**

The Clerk provided the attached report and it was agreed for all members to inspect the 3 units requiring G39 compliance. This will enable a productive discussion at the September meeting to agree the way forward – **Action All**. It was also agreed for the Clerk to include as an agenda item for the September meeting – **Action Clerk**.

15. **Burial Ground**

The Memorial Applications from Mr Nevard and Mrs Tassier were duly approved.

16. **Recreation Grounds & Open Spaces**

Mrs Sparrow reminded the meeting that the planting at the horsewatering was delayed until September due to the unavailability of the plants. It was agreed for the Clerk to contact Roy Mortimer Contractors to seek an up to date quote for the work – **Action Clerk**. C Hunt reported that he met with Anglia Inspection Services at the playground. A report will follow, however, work is needed in a number of areas. It was agreed for the Clerk to obtain quotations upon receipt of the report – **Action Clerk**. C Hunt reported his error at a previous meeting involving the Fen being designated open access and the rules relating to keeping dogs on leads. The time period is from 1st May to 31st July and not the end August as earlier noted.

17. **Allotments**

The Allotment Committee reported their recommendation to retain the rent the same as last year. The reason was that a couple of years ago an exercise was carried out of phoning round different parishes. At that time, Nayland was one of the most expensive. We have 3 people on the waiting list which evidences the correct balance. Ms Knight proposed to maintain the allotment rent at the same level. This was seconded by Mrs Knox and carried with one abstention due to a personal interest declared by C Hunt.

The meeting closed at 9.20 pm