

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 13th February 2008, AT 8.00 PM IN THE VILLAGE HALL, NAYLAND.

Present: G Battye (Chairman), C Hunt, Mrs Knox, Mrs Sparrow, R Spencer, Mrs Mimpriss, Ms Knight, Mrs George, Mrs Hattrell (Clerk), Mrs Bray (for the Press) R Cave (District Councillor) and PC Glen Boreham.

1. **Public Forum**

No questions were raised.

2. **Report by PC Glen Boreham**

PC Glen Boreham attended to deliver his report. He advised that there have been recent thefts from Travis Perkins, a new property in Bear Street has been damaged and scrap metal thefts are still on-going. He confirmed the metal thefts are following patterns of a traveller calling by to check whether metal is for sale and a week later it is stolen. He urged everyone to stay vigilant. Diesel has also been stolen. He reminded the meeting that cars should be locked, as he has been discovering this is not being done in some areas. They suspect a team of burglars are operating out of Nacton Estate, Ipswich. Further distraction thefts are being undertaken, so he encouraged any reports of suspicious behaviour. R Spencer advised that people are selling door to door and he has found them to be intimidating. P C Boreham said please give them a call at any time and they will check details of any suspicious characters.

3. **Report by District Councillor**

District Councillor Richard Cave was present to deliver his report. He advised that the budget goes to full Council next week and they have worked hard to keep the increase to only 3.9%. The central government grant of 2.1% has put pressure on their finances. They have made use of existing reserves, savings and additional Income generated to achieve an increase around the rate of inflation. He confirmed that this was still subject to agreement by full Council and that the Babergh Council element only represents 8 to 9% of the total Council Tax Bill. The Chairman questioned R Cave on the potential closure of Hadleigh Swimming Pool. R Cave confirmed that the Pool will stay open until it deteriorates. A replacement Pool will be too expensive at the current time, however, further leisure facilities are being considered.

4. **Apologies for Absence**

Mrs Fuller gave her apologies due to holiday.

5. **Minutes of Previous Meeting**

Approval of the Minutes of the meeting held on 12th December 2007 was proposed by C Hunt, seconded by Mrs Knox and carried with one abstention due to an absence at last meeting. The minutes were signed by the Chairman.

6. **Housing Needs**

The Chairman reported that we have been approached by Ms Ayers at Flagship Housing, who has taken over the liaison with the Parish Council. She has given progress reports in respect of the Harpers Estate development and has mentioned another potential site for affordable homes. Between meetings the Parish Council are gathering further information regarding road safety and other possible sites before a formal response can be given to Flagship Housing.

7. **Village Hall**

Mrs Knox reported that Roger Mitcham has taken over as temporary Chairman of the Village Hall Management Committee. Minor repairs are on-going and the Committee have accepted a quote for the major roof repairs and are putting on pressure to get the work completed as quickly as possible. The next film show will be "Elizabeth" and will be shown on 28th March.

8. **Finance Report**

The Clerk confirmed the cash position as at 31st January 2008 in the new Co-operative Bank Accounts. In the Current Account there is £1000 and in the linked Deposit Account there is £8680.69 and in the Capital Investment Fund Reserve Account there is £5968 making a total of £15648.69. Attention then turned to charity payments for this financial year. Mrs Mimpriss questioned the principle of making donations from the Parish

Council to charities. Following discussion, R Spencer proposed £75 each to Suffolk Accident Rescue, Age Concern and Babergh Home Start. This was seconded by Mrs George and carried with 5 votes on favour. It was agreed to issue the cheques at the March Meeting – **Action Clerk**.

Announcement

The Chairman took the opportunity to formally announce Ken and Olive Willingale as recipients of Community Achievement Awards. They will be attending a presentation evening with the Chairman and Mrs Sparrow to receive their awards.

9. Accounts for payment

Suffolk County Council (Street Light Power & Maintenance).....	1029.63
Babergh District Council (Bin Emptying)	80.04
Nayland with Wissington Community Council (Loan Repayment).....	38.98
St James Church Hall (Hall Hire).....	8.00
DK Hattrell (Clerk's Salary)	524.55
Inland Revenue Only (Clerk's Deductions and Employers NI Contributions).....	180.46
SCC (Clerk's Pension).....	142.29

The above cheques were approved for payment.

10. Correspondence

The Clerk circulated her report ahead of the meeting and key areas were discussed. The Chairman first shared a letter he had received from R Cave, District Councillor, regarding proposed glass recycling facilities at Nayland. The potential site is the "old road" up Harpers Hill and Mr Grist from Babergh District Council has inspected the site and sees no reason to object to the suggestion. The Parish Council raised issues of keeping the site tidy, highways safety and the distance from the centre of the village. It was agreed for the Clerk to approach Highways in the first instance to gain a view on Highways safety – **Action Clerk**. The Chairman read an email from G Jones regarding vandalism to the fence at the Burial Ground and also expressing concern over the increase in Precept for what he considered to be no increase in services for next year and seeking sight of the Accounts. The Chairman confirmed that it was always intended for a full breakdown of the budget for next year to be presented at the Annual Parish Assembly. C Hunt agreed to investigate the damage to the fence and liaise with the Clerk accordingly – **Action C Hunt**. The Clerk is to reply to G Jones confirming the end of year accounts will be produced following 31st March 2008 and will be subject to approval by Council and then Internal and External Audit. At the appropriate time G Jones and other Parishioners will be welcome to view the Accounts. Further the Parish Council do not accept the statement that there is no increase in services as the budget reflects specific planned expenditure for next year – **Action Clerk**. Three circulation envelopes were started in accordance with the Correspondence Report.

11. Highways

The Chairman went through the correspondence in relation to the Lorry Management Measures discussed with Suffolk County Council. A letter was issued from the Parish Council on 24th January to Mrs Gage, Senior Engineer at SCC. This included reference to a complete review of HGV movements when improved road links exist between the A134 and A12, investigation into closing the gap at the A12/B1068 junction and Advisory Signage. The Parish Council has agreed the proposed sign for Birch Street to direct traffic straight on along Bear Street and the proposed sign on the A134 for traffic heading towards Sudbury. An amendment to the existing sign showing the junction for traffic heading towards Colchester has been suggested to include the wording "For A12 follow A134". Mrs Gage, SCC, has acknowledged these requests. The Highways Agency has been asked to investigate closing the gap at the A12/B1068 junction, the Birch Street sign is on order and the A134 signing is being further investigated. There was a slight discrepancy in the letter from Mrs Gage regarding the A134 signage and it was agreed for the Clerk to bring this to her attention – **Action Clerk**. The Chairman also referred to the email received from J Finch regarding a fatality on the A12 near to the B1068 junction. R Cave asked for copies of all the correspondence in relation to this matter – **Action Clerk**. The Bear Street Bus Stop is in need of a clean. It was agreed for the Clerk to report to the County Council – **Action Clerk**.

12. Footpaths

Mrs Knox asked for the Right of Way Officer to be thanked for his part in the installation of a gate at Dead Man's Lane, Wiston – **Action Clerk**.

13. **Planning**

1) **Decisions received**

HQ 07X04126 – Land at Hill Farm, Campion Hill.

Babergh District Council provided details of an injunction against the landing and taking off of aircraft from a second runway. It also prevented the use of the original runway at times other than given under their planning permission. This order will remain in force until 6th March 2008.

B/07/01677/FHA – 7 High Street.

Babergh District Council provided details of their decision which went against the recommendation made by the Parish Council. They explained that the application for a garden room was in accordance with the Babergh Local Plan. The proposal is similar in scale, form and design as the existing shed it will replace. The proposal would not reduce the amenities enjoyed by occupants of neighbouring properties and would not result in the loss or damage to any significant trees and is acceptable in terms of highway safety and convenience. A revised drawing showed a reduction in height under the advice of the listed buildings officer.

B/08/00012/TCA – Alston Court, 2 Court Street

Babergh District Council confirmed work can commence to reduce 8 Poplar trees by 50% and reduce 2 Horse Chestnut trees by 25%.

B/07/019148/FHA/BEL – Longwood House, Stoke Road

Babergh District Council confirmed that permission has been granted including Listed Building Consent to erect a rear conservatory.

B/06/01532/FUL/SR – Harpers Hill Farm, Harpers Hill

Babergh District Council provided the date of the Appeal hearing in respect of the change of use from agricultural land to car parking for ten vehicles. The hearing will commence at 10.00 a.m. on 22nd April 2008.

2) **B/08/00002/FHA/CJT – 29 Bear Street**

The Parish Council had no objections to the application to erect a two-storey rear extension. This was considered between meetings to comply with the deadline.

3) **B/07/01649/FHA/MC – 14 High Street**

The Parish Council had no objections to the revised plans to erect a single storey rear extension and front gate. We noted there will be a new flue and assume this will conform to Building Regulations. This was considered between meetings to comply with the deadline.

4) **B/08/00085/FUL/BHW – Harpers Hill Farm, Harpers Hill**

The Parish Council had no objections to the retention of radio aerial.

5) **B/07/452/ENF/JHW/SS – Waste Transfer Station and piggery site, Harpers Hill**

A copy letter was supplied by a resident expressing concern about the purpose of all the planting and construction of all the earthworks on the site. It was agreed for the Parish Council to write to Planning Enforcement and ask them to investigate and report their findings. We should also write to Suffolk County Council as they license this enterprise and copy the correspondence to them for their views – **Action Clerk.**

6) Goodys Farm, Bures Road, Wiston

It has been reported that permission was given for the residents to live in mobile homes on the site pending completion of the works. The main residence has been habitable for some time now and the mobile homes remain. It was agreed for the Clerk to write to Planning Enforcement to check progress – **Action Clerk.**

Mrs George requested extra time to complete the meeting. This was agreed.

7) B/07/00915/FUL/GP - 4 Church Mews

Mrs Sparrow asked the Clerk to chase the decision regarding the above. This was agreed – **Action Clerk.**

14. Streetlighting

The Chairman read from an email from R Webster, Street Lighting Technician, at SCC. He confirmed that unit 47 on Bear Street was in conflict with the G39 Regulation and further details will follow. R Webster is chasing EDF for a date to complete the approved work to units 41 (Bear Street, 68 (Fen Street), 72 (Wiston Road and 73 (Wiston Road), he can then co-ordinate McAlpines to complete their part.

15. Burial Ground

The Memorial Application in respect of the late Dennis Stanley Baker was discussed and approved.

16. Recreation Grounds & Open Spaces

The Horsewatering was discussed and an email from Mrs Childs was read by the Chairman. This queried the original agreement and the cost of the proposed work. It was agreed for a working party to be formed to consider the comments made by neighbouring residents and devise a specification for the work to enable competitive quotations to be gathered. Mrs Sparrow and R Spencer agreed to form the working party and the letters from nearby residents were handed to them for consideration. In the meantime it was agreed for the Clerk to forward a copy of the original agreement to Mrs Childs together with the specification and quotation to reinstate the planting. The Clerk is also to advise the action being taken by the working party – **Action Clerk.**

The mowing at the crescent in Stoke Road was then discussed. An email from D Lowe was read by the Chairman asking for a similar cutting regime as the grass adjoining the A134. It was noted that the Parish Council is not responsible for the maintenance of the grass in Stoke Road and it was agreed for the residents email to be passed on to the County Council and D Lowe to be informed accordingly – **Action Clerk.**

The apple tree on the Playing field was discussed. C Hunt proposed removal in accordance with the quote from Roy Mortimer Horticultural Contractors at £60 plus VAT. This was seconded by Mrs Knox and unanimously carried – **Action Clerk.**

R Spencer advised that the dog bin near the bridge by the A134 was over-flowing. It was agreed for the Clerk to remind Babergh Council to include this bin on the emptying rounds – **Action Clerk.**

C Hunt advised that Life Belts are missing at Caley Green, Bear Street and Pop's Piece next to the bridge. It was agreed for the Clerk to report to the Environment Agency – **Action Clerk.**

17. Allotments

Nothing was reported.

18. Annual Parish Assembly

The Annual Parish Assembly has been scheduled for 8.00 p.m on 28th April in the Village Hall. The Parish Council are to arrive from 7.30 p.m to set out the chairs. It was agreed for this to remain an agenda item for the time being and for the Clerk to write to those who usually provide reports at the meeting – **Action Clerk.** It was further agreed that the Parish Council Members should consider suggestions for the evening.

The meeting closed at 9.55 p.m.