

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 12th March 2008, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: G Battye (Chairman), C Hunt, Mrs Knox, Mrs Sparrow, R Spencer, Mrs Mimpriss, Ms Knight, Mrs George, Mrs Fuller, Mrs Hattrell (Clerk), Mrs Bray (for the Press) and 1 member of the public.

1. **Public Forum**

No questions were raised.

2. **Report by District Councillor**

District Councillor Richard Cave was unable to attend and no report was provided.

3. **Apologies for Absence**

were received from District Councillor Richard Cave due to another meeting.

4. **Minutes of Previous Meeting**

Approval of the Minutes of the meeting held on 13th February was proposed by C Hunt, seconded by Mrs Mimpriss and carried. The Minutes were duly signed by the Chairman.

5. **Housing Needs**

It was agreed due to the confidential nature of future potential sites, to discuss this item in committee following the public meeting.

6. **Village Hall**

Mrs Knox explained that the Charity Commissions rules have changed and now trustees are permitted to carry out paid work. She explained that a member of the Village Hall Management Committee has been paid to do some minor carpentry work. All larger contracts are put out to tender in the usual way. The consensus was that this was for the Village Hall Management Committee to manage and as long as everything was properly declared at meetings and steps are taken to ensure the competitive nature of the work being undertaken, this is acceptable practice. Mrs Knox explained that the Bookings Secretary was going to have an operation, which will require somebody to stand in for her for 12 weeks. The Village Hall Management Committee AGM is scheduled for 31st March. The Chairman confirmed that he will be unable to attend and urged other Parish Council Members to attend if possible.

7. **Finance Report**

The Clerk confirmed the cash position as at 29th February 2008 in the new Co Operative bank account. In the current account there is £1000.00 and in the linked deposit account there is £6,502.96 and in the Capital Investment Fund reserve account there is £5,968.00 making a total of £13,470.96.

8. **Accounts for Payment**

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| Suffolk County Council (G39 Street Lights) | £683.32 |
| DK Hattrell (Clerk's Salary) | £505.05 |
| Inland Revenue Only (Clerk's Deductions and Employers NI Contributions) | £180.46 |
| Suffolk County Council (Clerk's Pension) | £142.29 |
| Home Start Babergh (S137-Donation) | £75.00 |
| Suffolk Accident Rescue (S137 – Donation) | £75.00 |
| Age Concern (S137 – Donation) | £75.00 |
| Office Needs (Stationery) | £42.16 |
| Babergh District Council (Rent of Harpers Estate Bus Shelter) | £1.00 |
| John Peak & Sons (Hedge Cutting) | £111.63 |

The above cheques were approved for payment subject to confirmation that the hedge has been cut to our satisfaction and the work to the street lights has been carried out.

9. **Correspondence**

The Clerk circulated her report ahead of the meeting and key areas were discussed. The Chairman explained that the NATS airspace consultation had been received. Leaflets had been distributed to members and the consultation document and disc were put in the circulation envelope. It was agreed for any issue relevant to Nayland to be raised at next meeting. The Chairman explained an acknowledgement had been received from Bury records office cataloguing all our records deposited. A request had been received from Mr Gowen from the British Legion asking for specific parking spaces to be left outside the surgery for dropping off and picking up visitors to the surgery. Following discussion, it was agreed that the Parish Council supported this request and would make contact with Suffolk County Council and the surgery to ascertain views – **Action Clerk**. The Chairman then shared details of the Rural Dispensing Regulations classifying Nayland as a “Controlled Rural Area”. The Babergh Village of the Year Awards was included in the circulation envelope together with the East of England Plan in respect of Travellers and Gypsies. Two representatives from the Parish Council have been invited to a Local Housing Day run by Babergh Council. Details were put in the circulation envelope. Mrs Sparrow explained that the Community Achievement Awards evening went well with Olive and Ken Willingale duly presented with their awards. The Chairman explained it was a thrilling and humbling experience and Nayland has been privileged to have had so many recipients of this award.

10. Highways

The Chairman explained that the suggested site for a bottle bank had received adverse reaction from Suffolk County Council Highways and the Public. J Nunn from Suffolk County Council Highways confirmed he was unhappy to grant a License due to the safety issues in accessing the site from the A134. Other correspondence from residents was read by the Chairman opposing the proposal. Nayland and District Horticultural Society also has issues with the proposal. The Chairman proposed to thank District Councillor R Cave for his interest in this matter, however, not to pursue this proposal any further. This was seconded by C Hunt and unanimously carried. The Chairman went on to read a reply from Mrs Gage from County Highways confirming the suggested central reservation closure on the A12/B1068 junction. Highways Agency supports the closure in principle. However, the accident record is not sufficient to justify this action. The recent fatal accident is being investigated to see if the central gap played any part in this occurrence. The area is under review at present. Following discussion, it was agreed for everyone to consider further and to raise any other suggested action at future meetings. The Chairman read from an email confirming that County Highways are not responsible for cleaning bus shelters. It was agreed that Mrs Sparrow will ask her window cleaner if he could clean the bus stop – **Action Mrs Sparrow**.

11. Footpaths

C Hunt reported a finger post had been removed from footpath 3. It is currently lying in the ditch along the path. It was agreed for the Clerk to report to the Right of Way Officer at Suffolk County Council – **Action Clerk**.

12. Planning

1) **Decisions received**

B/08/00003/LBC/CJT – 29 Bear Street.

Babergh District Council confirmed that listed building consent has been granted to erect a 2 storey rear extension and internal alterations as amended by drawing number 005A received on 19th February 2008.

B/08/00073/ENF – Goodys Farm, Bures Road.

A letter from Babergh Planning was included in a separate circulation envelope.

B/07/452/ENF – Piggery Site, Harpers Hill.

The documentation relating to the waste transfer station was included in the separate circulation envelope.

2) **B/08/00231/2/FHA/AS – The Annex, 13 Court Street.**

Two separate applications were considered, one in respect of a detached car port, garden room and store and the other in respect of a single storey side extension and front porch. This item was chaired by Mrs Fuller. In view of Declared Interests, the Chairman, Mrs Knox and Mrs Sparrow left the room. After further consideration R Spencer confirmed he would be abstaining from the vote and also left the room. C Hunt read from the Certificate of Lawful Use from an earlier application and believed that this application must be considered as any other property in Nayland. Objections were expressed regarding not wanting to see a larger building or extra building in that location. This is in open countryside away from the main building line. The dwelling had been erected on land for which there was not a clear change of use. Views were expressed against extending or building further on an area known to flood. Separate votes were called for each application. With regard to the application for a single storey side extension and front porch, there were 3 votes opposing the application, 1 in support and 2 abstentions. For the application to erect a detached car port, garden room and store there were 3 votes opposing, 1 in support and 2 abstentions.

13. Streetlighting

The Chairman read from a report provided by Suffolk County Council confirming the units identified not to comply with the G39 regulations. It had been confirmed that 16 units were unlikely to comply with a worst scenario estimate of £18,875.00 to rectify the issues. This included the 4 units we have already received Locality Budget funding to rectify. Mrs Mimpriss suggested that the remaining 12 were ranked in priority order just in case a number fail in one year. Maps indicating the positioning of these lights can be provided to Council Members for this purpose if necessary. It was further agreed for the Clerk to report on the budget for this item – **Action Clerk**. The Chairman reported that unit 47 in Bear Street was still not working and Mrs Sparrow reported the light on the junction of Newlands Lane and Church Lane still being intermittent. It was agreed for the Clerk to report again – **Action Clerk**.

14. Burial Ground

The Chairman read from the report provided by C Hunt regarding the fence repair needed in the new Burial Ground. It was confirmed that some individual boards needed replacing. The fence in general is starting to deteriorate and will require major refurbishment before too long. Vegetation is causing damage and will need to be removed to repair the areas. Soil left by grave diggers is exasperating the problem. All the concrete posts appear sound. Growth from trees and shrubs at Nayland House are starting to cause problems along the South boundary. There is nearly a quarter of a mile of fence and the work could be considerable. C Hunt recommended that planks are replaced where necessary, fallen branches should be cut back that are on the fence. The Council should also consider putting preservative on the entire fence to slow the deterioration. Babergh Council should be informed regarding the area around the lych gate that needs clearing of Holly and Ivy. C Hunt also advised that the notice boards are in poor condition. It was agreed to instruct a Landscape Gardener to compile a specification and provide a quotation for the necessary repairs and thereafter to seek alternative quotations and also to advise Babergh of the work needed in the old Burial Ground – **Action Clerk**. It was agreed for the Cemetery Sub Committee to consider what is needed in respect of the notice board and report back – **Action Cemetery Sub Committee**.

15. Recreation Grounds & Open Spaces

Mrs Sparrow reported on behalf of the working party and confirmed that she and R Spencer had inspected the Horsewatering area. They are recommending the original specification is maintained and believe that the quotation received from Roy Mortimer Horticultural Contractor is value for money. Mrs Sparrow pointed out that there are two areas to consider but the area for immediate consideration and replanting was that inside the wooden stakes which had been quoted at £220.00 plus VAT. This is the work to be reimbursed by Mrs Childs. Mrs Mimpriss proposed authorising the work. This was seconded by Mrs George and unanimously carried. The Clerk must initially check with the contractor on any inflation increases and whether they can still carry out the work – **Action Clerk**. The Chairman read from an email from Babergh District Council confirming that they were currently maintaining the grass area at the Stoke Road Crescent. The grass is cut 14 times per year by them as it is open space intended for adoption. The residents comments have been passed on to Babergh Council to consider and the resident have been informed accordingly. Regarding the report of litter in the village, the Clerk confirmed that the Street Cleaner has cut down his hours. He has agreed to check the area around the river tunnel beside the A134 on his next visit. The Chairman read from the six monthly inspection report on the play ground and reported no defects requiring immediate attention. Observations were made regarding the ground clearance on 1 flat swing requiring adjustment and that the chains are worn and will

require changing when the links reach 40% wear. Further that 1 stepping log is loose in the ground and should be kept under observation. It was agreed to obtain quotations to repair the swing and log trail – **Action Clerk.**

16. **Allotments**

Nothing was reported.

17. **Annual Parish Assembly**

The Clerk reported that the Village Hall has been booked for the Annual Parish Assembly to commence at 8.00pm on 28th April. The Chairman read through the draft Agenda and Leaflet provided by the Clerk. The wording on the documents was approved. The Clerk will now make the necessary arrangements – **Action Clerk.**

The meeting closed at 9.30 p.m.