

MINUTES OF THE ANNUAL MEETING OF NAYLAND WITH WISSINGTON PARISH
COUNCIL HELD ON WEDNESDAY, 14th May 2008, AT 7.30 PM IN THE VILLAGE HALL
NAYLAND

Present: G Battye (Chairman), Mrs R Knox, Mrs M George, C Hunt, R Spencer, Mrs P Fuller, Mrs W Sparrow, Mrs E Mimpriss, Ms A Knight, Mrs D Hattrell (Clerk), Mrs P Bray (for the Press).

1. **Election of Chairman**

Mrs P Fuller took the chair for this item. Mrs Knox nominated G Battye as Chairman of the Parish Council. This was seconded by Mrs George and unanimously carried.

2. **Declaration of Acceptance**

The Declaration of Acceptance of office was duly signed by G Battye (Chairman).

3. **Public Forum**

No matters were raised.

4. **Apologies for absence** were received from District Councillor R Cave due to a business commitment.

5. **Election of Vice Chairman**

Mrs Fuller indicated her willingness to stand as Vice Chairman and was then formally nominated by C Hunt. This nomination was seconded by R Spencer and unanimously carried.

6. **Nomination of Representatives**

Everyone confirmed their willingness to continue in their existing sub-committee and representative roles. It was therefore agreed to continue as before.

7. **Minutes of the Previous Meeting**

Approval of the minutes of the meeting held on 9th April 2008 was proposed by Mrs Fuller and seconded by C Hunt and unanimously carried. The minutes were duly signed by the Chairman.

8. **Housing Needs**

The Chairman confirmed that confidential discussions have continued due to the sensitive nature of potential sites. It was agreed for the full council to meet as a working party after the public meeting to agree a date for a further meeting. Two additional confidential matters had been raised by 2 members. It was agreed to include these in the working party meeting.

9. **Village Hall**

Mrs Knox reported that the repairs to the roof have now been completed. Necessary work to the floor is now being put out to tender. Mrs Fuller reminded members that the Village Hall Management Committee was also obtaining quotations for redecorating the hall. Mrs Knox commented that they were in a fortunate position to have funds available to carry out this work. The Chairman commented that this has been a busy period for the Village Hall Management Committee. C Hunt believed it worthwhile for the Parish Council to offer grateful support to the Village Hall Management Committee for all that they do. This was agreed – **Action Clerk**. With regard to the bonfire site, the Community Council have now decided they will need to instruct a Contractor to clear the area.

10. **Finance Report**

The Clerk confirmed the cash position as at 29th April 2008 as £1,000.00 in the current account, £19,857.93 in the linked deposit account and £5,968.00 in the Capital Investment Fund making a total of £26,825.93. The End of Year Accounts had been supplied to members ahead of the meeting and the Clerk provided a brief explanation of how some of the items were broken down and how the Income and Expenditure related to budget. Overall the Income was 110% of budget and the overall total Expenditure came to 93% of budget. It was also noted that the Expenditure on the Burial Ground totalling £610.00 came to 122% of budget. C Hunt then proposed approval of the End of Year Accounts for year ending 31st March 2008 subject to internal and external audit. This was seconded by R Spencer and unanimously carried. The Chairman and Responsible Finance Officer duly signed and dated the Accounts. It was then noted that a cheque drawn on 12th March 2008 in respect of street lighting work has still not been released to Suffolk County Council. Payment will be retained until the work is completed to the Parish Council's satisfaction. Ms Knight agreed to check whether the

Fen Street light had been repaired. The mandate form in respect of the Walsh Allotment Prize Fund confirming new contact and bank account details was duly completed and signed.

11. Accounts for payment

DK Hattrell (Clerks Salary for April).....	613.28
Inland Revenue Only (Clerks deductions and Employers National Ins. Contributions).....	209.01
Suffolk County Council (Clerks pension).....	176.99
Roy A Mortimer (Grass Cutting).....	399.50
Suffolk Association of Local Councils (Subscriptions).....	329.40
Clearview Cleaning (Litter Picking in Wiston).....	109.39
Chilton Office Supplies (Annual Parish Assembly Expenses).....	29.61
S Carter (Bus Shelter Clean)	8.00
Roy A Mortimer (Grass Cutting).....	399.50

The above cheques were approved for payment.

12. Correspondence

The Chairman went through the documents in the Circulation Envelope including additional items that were not previously listed of Babergh Communities Together leaflet and SALC newsletters. The Chairman included details of the planned reservoir enlargement scheme in the circulation envelope. The Chairman then read an email from the Community Council regarding the bulk buying of oil to reduce costs in the Village. It was reported that Langham have a scheme in operation. It was agreed for the Clerk to contact a representative at Langham in order to ascertain further details – **Action Clerk**. Attention then turned to the BT telephone box review. The box near Pound House in Wiston is scheduled for removal. Following discussion on the factors which could influence the retention of the box, R Spencer proposed that the Parish Council did not wish to object. This was seconded by C Hunt and unanimously carried. Details of the Community Initiative Awards from Suffolk Acre were included in the Circulation Envelope. The Chairman then read from the police report for March showing 3 reported crimes. These were a theft of cash from a dwelling in Bear Street, cause, harassment, alarm and distress in Bear Street which has been detected and criminal damage to a vehicle also in Bear Street.

13. Footpaths

The Chairman read from a reply from K Verlander, the Right of Way Officer at Suffolk County Council. He confirmed that he will arrange to inspect the bridge on public footpath number 12. He had previously seen the missing sign and the bridge on footpath 10. He can get the sign replaced easily enough but the bridge is another matter. K Verlander advised that it is not on the correct definitive alignment. He pointed out that discussions have taken place with Babergh District Council to divert the path onto a new alignment and install a bridge where the river crossing is narrower in the past. It is on their capital list for bridge replacement but the cost would be upwards of £10,000, so he couldn't guarantee that the work will be done this year. It was agreed for the Clerk to forward a copy of the email to Mrs Knox to enable her to comment from her local knowledge – **Action Clerk**.

14. Planning

(i) **Decisions received**

HQ07X04126 – Land at Hill Farm, Campion Hill.

Babergh District Council provided a court order dated 22nd April 2008 confirming that the Enforcement notified previously shall remain in force unless it is revoked by a further order of the court. This provides an injunction against the landing and taking off of aircraft from a second runway. It also prevented the use of the original runway at times other than given under their planning permission.

B/08/00345/FHA/CJT – 106 Bear Street.

Babergh District Council confirmed that permission has been granted to erect an extension to increase the size of existing rear Dormer window.

B/08/00232/FHA/FB – The Annexe, 13 Court Street.

Babergh District Council confirmed permission has been granted to erect a single storey side extension and front porch.

B/08/00231/FHA/FB – The Annexe, 13 Court Street.

Babergh District Council confirmed permission has been granted to erect a detached car port, garden room and store. It was noted that this application was decided by Planning Officer's delegated powers and was not taken to the Development Committee. As the decision went against the Parish Council's recommendations, it was proposed to ask for an explanation. It was also proposed to seek clarification as to why this and other applications are not required to go before the Development Committee, even when there are objectors. This motion was carried with 5 in favour, 1 against and 3 abstentions including the Chairman, Mrs Knox and Mrs Sparrow.

(ii) B/07/00208/FUL – Oak Cottage, Breach Grove.

This application was determined between meetings to comply with the deadline. With regard to the revised plans, the Parish Council did not see any reason to object on planning ground to this particular dwelling, however, they would strongly oppose any future development at this site. Additionally, they have commented on the general appearance of the site. It is currently used to store all manner of things including pallets and iron. Whilst it will be necessary to store certain materials during the build, the Parish Council has requested a stipulation that as soon as the building work is completed, the site is no longer used for general storage.

(iii) B/08/00507/FUL – Nags Corner.

This application was determined between meetings to comply with the deadline. The application was to erect a detached building for use as Builders Merchants, associated parking, external yard and landscaping. The Parish Council had no objection subject to a number of stipulations including:-

- a) Steps should be taken to ensure no loss of amenity to neighbouring properties including minimizing light pollution, preserving existing trees, applying suitable screening and surfacing the car park to reduce noise and dust.
- b) Highway safety – County Highways should be consulted and the access should have suitable splay to avoid lorries parking in Wiston Road.
- c) As an Area of Outstanding Natural Beauty, there should be sympathetic landscaping and screening and no additional lighting or signage.

So providing these conditions are met, the Parish Council have no objections.

(iv) B/08/00441/FHA – 2 Willow Grove.

Following discussion it was agreed for the Parish Council to object to the application to erect a single storey side and rear extension, erect a 2 storey side extension and erect an attached single garage. They objected on the following grounds:-

- a) That the extension does not reflect and respect the relationship and setting of adjoining dwellings.
- b) That it will detrimentally affect the amenity that the neighbours could expect to enjoy.

(v) B/08/00736/TCA – The Old Guildhall, 13 High Street.

It has been confirmed to Mrs Bannister, Tree Warden, that the owners are withdrawing their application to remove the lime tree. It was therefore not discussed at the meeting.

15. Streetlighting

The Clerk reported that the budget in this financial year in respect of G39 Compliance is £1,500.00. Currently there are 2 units not working and also subject to G39 conflict. These are unit 47 outside number 14 Bear Street and unit 65 on the junction of Newlands Lane and Church Lane. The Clerk has requested quotations from Suffolk County Council.

16. Burial Ground

The Chairman took the opportunity to thank the members of the Burial Sub Committee, C Hunt and Mrs George, for inspecting the Burial ground and providing a comprehensive assessment which is attached to the minutes. Following detailed discussion, the Chairman proposed that the Burial Sub Committee's detailed recommendations were followed. This involves authorising the short term repairs subject to quotation and writing to Babergh District Council and the Nursing Home in view of their involvement. In the autumn, 3 contractors will be asked to quote to replace the fencing to enable budgetary consideration and potential phased replacement to be considered – **Action Clerk and C Hunt to progress matters further.** The Chairman went on to explain that a query from a resident regarding the upkeep of the Cemetery has been replied to in detail. The Memorial Application in respect of grave number 12R was considered and duly approved – **Action Clerk to confirm to the Stone Masons.**

17. Recreation Grounds & Open Spaces

The Chairman confirmed that Anglia Inspection Services have been instructed to proceed to replace the swing chains and secure the stepping block at the playground in respect of their quote for £200.00. With regard to the Horsewatering planting, regrettably our contractors have been unable to secure the plants. They have suggested keeping the area tidy over the summer and for them to re-quote in the autumn.

18. Highways

The Chairman reported on the meeting at the surgery to consider the parking situation and specifically the request from the British Legion to have a designated dropping off area outside the Surgery. Representatives from the Surgery cooperated fully with the discussions. The Chairman advised there are 4,000 patients at the Surgery and no wonder parking difficulties were encountered. The Chairman and Vice Chairman recommend that the green areas nearby the surgery be considered as, subject to local authority agreement, they may be used for additional parking arrangements. R Spencer supported this idea, however, reminded the meeting that the request from the British Legion was for a dropping off area and County Highways seem to be in agreement with this suggestion in the form of a Traffic Regulation Order. Council considered the loss of a 6 metre section outside the surgery may add to parking problems in the vicinity. It was decided to pursue the County and District Councils in respect of the green areas. The Chairman agreed to provide full details to the Clerk to enable her to pursue matters further – **Action Chairman and Clerk.** It was agreed for the Clerk to write to the British Legion keeping them informed – **Action Clerk.** Attention then turned to the Community Speed Watch Scheme. Following discussion on the advantages and disadvantages of such a scheme, it was agreed to seek further information from SALC regarding how the scheme is working in other areas – **Action Clerk.** It was further agreed for the Clerk to keep the volunteers informed regarding this matter – **Action Clerk.**

19. Allotments

Mrs Sparrow reported concerns by the Tree Warden as to the state of Candy Lane with some branches appearing misplaced. It was mentioned that this should be included in the risk assessment. However, Mrs Sparrow and R Spencer believed this to be more urgent. It was therefore agreed for C Hunt to advise the contractor to make contact with Mrs Sparrow in this respect – **Action C Hunt and Mrs Sparrow.**

20. NATS Airspace Consultation

It was raised at the Annual Parish Assembly as to whether the Parish Council were going to make a formal response in respect of the Airspace Consultation. Mrs George agreed with the resident who raised the issue that by saying nothing, this may give the wrong impression. There had been a great deal of protest locally when the stacking circles over AONB were put in place. Mrs Mimpriss proposed that the Parish Council writes and supports the proposals to move the aircraft waiting area as this should be away from our Area of Outstanding Natural Beauty. This proposal was seconded by Mrs George and carried with 6 votes in favour and 2 against – **Action Clerk.**

The meeting closed at 9.50 p.m.