

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 14th November 2007, AT 7.30 PM IN THE VILLAGE HALL, NAYLAND.

Present: G Battye (Chairman), C Hunt, Mrs Knox, Mrs George, Mrs Sparrow, R Spencer, Mrs Mimpriss, Mrs Fuller, Ms Knight, Mrs Hattrell (Clerk), Mrs Brooks (for the Press) R Cave (District Councillor) and 1 member of the public.

1. **Public Forum**

No matters were raised by the public in attendance.

2. **Apologies for Absence**

None were received.

3. **Minutes of Previous Meeting**

Approval of the Minutes of the meeting held on 10th October 2007 was proposed by C Hunt, seconded by R Spencer and carried with 2 abstentions. The minutes were signed by the Chairman.

4. **Housing Needs**

There was nothing further to report. It was agreed to contact Flagship Housing to obtain a progress report on the other potential site stressing that the Parish Council want to be involved at the earliest opportunity – **Action Clerk.**

5. **Village Hall**

Mrs Knox reported that the Village Hall finances have been boosted by gifts from various organisations and the successful film showings. They currently have a £2,500 in the endowment fund. Another film is scheduled for December. Litter is being left on Webb's Meadow and it was agreed to ask the Street Cleaner to spend time around the edge and on the football pitch as part of his usual duties – **Action Clerk to inform Mr Rose.** The situation will need to be reviewed as this may divert him from other areas of the village. C Hunt questioned Mrs Knox on the outstanding maintenance jobs around the hall. She confirmed that parts are awaited for the windows and estimates have been requested in respect of the roof repairs. The Chairman reminded the meeting that the Endowment Fund has been set up by the Village Hall Management Committee to provide a secure fund for donations. The drawing of money from that fund will involve agreement by the Parish Council.

6. **Parish Plan**

The Chairman thanked the Members for their considerable time and attention to researching and considering a Parish Plan for the Village. The Chairman read from an email from Mr Jones. The Chairman commented that in his opinion there was no need for any Council Member to declare an interest. Each member was given an opportunity to state their considered opinions. Points made included the Parish Council being at the forefront of Village matters and being made up of elected representatives. It was also mentioned that there are many Village Organisations providing for community needs. Concern was expressed regarding the level of bureaucracy and work required to produce a Parish Plan. A feeling was expressed that time could be more effectively spent and that the return rate on a questionnaire could be low without a specific purpose for the survey. A further issue raised was the need for the Parish Council to remain flexible to the needs of the community and not be restricted by adherence to a rigid plan. The Chairman made a point that the Quality Council Scheme

could provide a forum to improve engagement with members of the public. It was agreed to consider this scheme further. Mrs Knox proposed that the Parish Council does not consider a Parish Plan to be necessary. This proposal was amended to include a proviso to keep the matter under review for the future. This was seconded by Mrs Mimpriss and unanimously carried.

7. Finance Report

The Clerk confirmed the cash position as at 20th October 2007 in the Royal Bank of Scotland Accounts. In the current account there is £297.32 and in the reserve account £19,477.00 less the October cheques at £2,125.21 making a total of £17,649.11 including £5,968.00 in the Capital Investment Fund. The Clerk explained that the funds are still to be transferred to our new bank account. A cheque was agreed at £4,155.71 to transfer funds to cover the October and November cheques. A letter chasing Royal Bank of Scotland to transfer the remaining funds was then duly signed. The locality budget of £1,870.60 was discussed and the Chairman proposed using the funds to repair the Street Lights that do not comply with regulation. This was seconded by R Spencer and unanimously carried. Mrs Mimpriss reminded that the Wiston litter pick was due – **Action Clerk**. She also asked for consideration to be given to 3 litter picks in Wiston per year. It was agreed to consider this at the Finance Meeting – **Action Finance Committee**. Budget considerations for next year were raised including Tree work, Cemetery fencing, employment of handy man services, Fairfield playing field, Street lighting and consideration of additional funding in the future. Mrs Mimpriss made a point regarding the risk assessment leading into finance considerations. Mrs Sparrow advised that the remaining village seats should be oiled.

8. Accounts for payment

Transfer from Royal Bank of Scotland to put funds into new account.....	4,155.71
Roy A Mortimer (Grass cutting and tree work)	432.42
DK Hattrell (Clerk's Salary)	497.51
Inland Revenue Only (Clerk's Deductions and Employers NI Contributions).....	166.55
SCC (Clerk's Pension).....	134.70
F P Rose (S137 Street Cleaning).....	145.72
Office Needs (Stationery)	56.08
Roy A Mortimer (Grass cutting)	285.54
L J Campen (Webb's Meadow grass)	128.66
Babergh District Council (Bin Emptying)	79.38
Suffolk County Council (Printing and Safe)	70.94
Nayland Royal British Legion (PC Wreaths)	33.00

The above cheques were approved for payment.

9. Correspondence

The Clerk circulated her report ahead of the meeting and key areas were discussed. It was agreed to include the consultation on the East of England plan and the Suffolk Fire Authority draft action plan consultation in the circulation envelope. These are to form agenda items at the December meeting – **Action Clerk**. The Chairman read from the Suffolk Waste Development plan advising that Chilton remains on the preferred options list and Leavenheath is currently on the rejected list. The current consultation period ends on 24th December 2007. The Chairman read from the police report confirming that 3 crimes were reported during September including a theft of garden ornaments from Bear Street and 2 incidents of criminal damage, 1 in respect of damage to road signs on A134 and the other damage caused to a picnic bench on Bear Street. The Chairman reported that in view of the limited success of some Street Meetings, the Police Community Support Officer will be arranging to meet with representatives from Parish Councils to discuss the conduct of those meetings for the future. The Chairman then read from the Rural Dispensing Regulations classification issued by the Suffolk NHS Primary Care Trust. Nayland had been categorised along with a number of other

villages as a controlled (rural) location for dispensing purposes. Mrs Sparrow asked whether an acknowledgement has been received from the records office in respect of the recent deposit. The Clerk confirmed that it hadn't and agreed to chase up in this respect – **Action Clerk.**

10. Footpaths

Mrs Mimpriss asked the outcome of the report made to K Verlander, Right of Way Officer at the County Council in respect of footpath 8. That is the path that extends from Greenacres Cottage over Rushbanks farm land through Wiston Hall Wood to the Church and is overgrown with trees. The Clerk agreed to chase the County Council in this respect – **Action Clerk.**

11. Planning

1) Decisions received

B/07/01435/FUL/BHW – White Hart, 11 High Street.

Babergh District Council confirmed that permission has been granted to erect a brick garden wall and gates including alternations to part of the existing car park.

B/07/01396/LBC/MC – 14 Fen Street.

Babergh District Council confirmed that listed building consent has been granted to insert a replacement window to the rear elevation.

B/07/01634/TCA – Mill House, 12 Mill Street.

Babergh District Council confirmed that work can proceed to remove the leaning stem of Holm Oak Tree.

B/06/01532/FUL/SR – Harpers Hill Farm, Harpers Hill.

Babergh District Council confirmed that an appeal has been lodged against the refusal to grant permission for change of use from agricultural land to car parking for 10 vehicles. It was agreed to circulate details of the appeal together with the history to consider further comment – **Action Clerk.**

2) **B/07/01381/LBC/MC – Dresden Cottage, 10 Birch Street.**

The Parish Council had no objections to the application for listed building consent to erect a satellite dish.

3) **B/07/01549/FHA/BHW – Hullbacks Farm, Dead Lane.**

The Parish Council had no objections to the erection of a summer house.

4) **B/07/01634/TCA/DP – Mill House, 12 Mill Street.**

The Parish Council have no objection to the removal of the Holm Oak Tree trunk.

5) **B/07/01677/FHA/AS – 7 High Street.**

The Parish Council objected to the application due to the plans submitted not giving sufficient detail on the impact on the environment such as the nearby tree, drainage and access situation. They also objected to the mass, scale and design of the garden room.

6) **B/07/01650/LBC/MC – 14 High Street.**

The Parish Council had no objections subject to approval by the Conservation Officer of the design and materials for the front gate.

7) **Viewing of Plans**

The Chairman read from a reply from SALC regarding the viewing of plans. They suggested it would be unwise to lend out the plans other than for a supervised viewing. This was agreed.

12. **Streetlighting**

The Clerk provided a report on the 4 units in need of repair and not complying with the G39/1 regulations. This included unit 41 in Bear Street, unit 68 in Fen Street and units 72 & 73 in Wiston Road. The expired quote from Suffolk County Council totalled £1,676.90 plus VAT. It was clarified that the item referred to in the previous meeting totalling £73.00 plus VAT formed part of the quotation to repair unit 41 in Bear Street. It was agreed that subject to up to date quotations from Suffolk County Council, the locality budget should be used for these 4 units. Further reports were made of unit 4 in the heights not working and also the unit at the bus stop in Socket Alley – **Action Clerk.**

13. **Burial Ground**

C Hunt reported the latches are broken and there is graffiti on the gate to the old burial ground. It was agreed for the Clerk to report to Babergh District Council – **Action Clerk.**

14. **Recreation Grounds & Open Spaces**

The Clerk confirmed that she received an email from Mrs Carver in respect of the plans by the Environment Agency to dredge the river. We were advised that the cut reeds and dredged mud will be put on the bank between the public footpath and the river by the tunnel. The Clerk has since discussed with Jon Hipkin from the Environment Agency. He would like permission from the Parish Council before any work is carried out. He confirmed that the work is necessary because if left unattended flooding could result. It is anticipated that following this year, future work will create less waste. It was agreed that provided the work is planned for the southern bank of the river and not the Caley Green side, it is in order for them to go ahead – **Action Clerk to advise the Environment Agency.** Mrs Sparrow then discussed her report following a meeting by the tree sub committee and the Tree Warden. The Tree Warden had been asked by the new owners of 8 Larch Grove to look at the overgrown hedge in their garden. Their property backs onto the playing field. They have asked for permission to fill the gaps in the hedge bordering their garden with further planting. The Parish Council agreed that this can take place. It was also agreed to obtain a quotation from Roy Mortimer Horticultural Contractors to reduce the height of the apple tree in the vicinity – **Action Clerk.**

15. **Highways**

Mrs George confirmed that the broken Bear Street/Birch Street/Mill Street sign has been repaired. She also confirmed that a lorry has hit number 3 Birch Street. Guttering and the down pipe were damaged and tiles at the front edge of the roof were smashed. She has reported to highways in the usual way. The Chairman confirmed that Council Councillor Selwyn Pryor and resident James Finch

have both been chasing Guy McGregor at Suffolk County Council regarding the outcome of the traffic survey. It was agreed for the Clerk to write to Mr McGregor requesting clarification for the Parish Council – **Action Clerk**. The Chairman confirmed that a resident from Bures Road has reported 2 accidents involving deer being hit by vehicles. One was still alive and they were able to take it to vets in Colchester. They have asked for consideration into providing warning signs along the stretch of road. It was agreed for the Clerk to seek a view from Suffolk County Council Highways in this respect – **Action Clerk**.

16. Allotments

The Clerk confirmed that there were no urgent matters to report. The siting of a green house and a shed has recently been approved following reference to the Allotment sub committee.

17. Report by District Councillor

District Councillor Richard Cave reported that planning applications will be available on line by the end of this month. He would be interested to have feedback from the Parish Council in due course. He confirmed he is also looking into the issues raised at Rushbanks.

The meeting closed at 9.50 p.m.