

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 11TH APRIL 2007, AT 7.30 PM IN THE VILLAGE HALL NAYLAND

Present: G Battye (Chairman), Mrs R Knox, Mrs M George, C Hunt, R Spencer, Mrs P Fuller, Ms A Knight, Mrs D Hattrell (Clerk), Mrs P Bray (for the Press) and 2 members of the public.

1. **Public Forum**

No comments were made by the members of the public in attendance.

The meeting was opened.

2. **Apologies for absence** were received from Mrs E Mimpriss due to holiday, B Smith for health reasons and PC Donna Jackson.

3. **Minutes of the previous meeting**

Approval of the minutes of the meeting held on 14th March 2007 was proposed by Mrs Fuller and seconded by Mrs Knox. This was carried with 6 votes in favour and 1 abstention due to their absence at the meeting concerned and the minutes were signed by the Chairman.

4. **Housing Needs**

The Chairman read from a letter received from Mr Malins from Flagship Housing Group confirming that a cheque was raised some time ago in preparation for the planning application but unfortunately it took longer than originally thought to progress with the scheme, hence the cheque came to be out of date. They immediately raised another cheque and advised that the planning application is complete.

5. **Village Hall**

Mrs Knox advised that the Annual General Meeting of the Village Hall Management Committee was held and 7 members of public attended. The Chairman of the Village Hall Committee has asked Mrs Knox to thank G Battye (Chairman of the Parish Council) for all his help and support.

G Battye (Chairman) asked about the new keys for the archive room. Mrs Knox agreed to chase them – **action Mrs Knox**. Ms Knight advised that she is no longer on the Village Hall Management Committee. G Battye (Chairman) mentioned that the new Parish Council will need to appoint representatives for the various village organisations. C Hunt mentioned a project entitled “Community Pay Back” where maintenance work is organised by the Probationary Service. Details were given to Mrs Knox to follow up with the Village Hall Management Committee. Mrs Fuller made a point regarding the new digital cinema to be shown in the Village Hall. She believed that the frequency should be more than twice per year. It was felt that subject to the success of the first cinema screening on 13th April, there should be more regular screenings. The Chairman advised that following the annual Parish Assembly, people approached him regarding the Village Hall and views were expressed that a target should be set for fund raising. Interest was also shown regarding the development and fund raising and the Chairman agreed to follow this up – **action Chairman**. Mrs Knox said that some felt that creating a securely controlled fund for medium and long term maintenance was essential to inspire confidence with people wishing to give donations. This need not prevent a target being considered.

6. **Finance Report**

The Clerk handed out the receipts and payment account for year ending 31st March 2007. This is subject to approval by council and internal and external audit. The closing balance of £8,164.98 accords with the cash position at the bank. However, this differs from the prediction made by the Finance Committee in November 2006. It was agreed to arrange a meeting for the Finance Committee to review the areas of over spend and consider budget in light of these variances – **action Finance Committee**. The Clerk confirmed the cash position as at 20th March 2007 as £1,833.65 in the current account and £7,068.97 in the reserve account less outstanding cheques of £1,184.96 making a total of £7,717.66. The question was raised as to whether the Parish Council should subscribe to SALC for a further year and this was agreed by council.

The grant application from Nayland Play Group was then discussed. The Chairman advised that he has considered the comments detailed in the minutes from our March meeting. His feeling was that we should resolve the question of a contribution at this meeting. Views were expressed regarding savings as we will not be having an election, the use of the locality budget funds and also the potential to donate the charity budget towards the play group. The meeting was closed for an update from Mrs Moriarty and N Joplin. They advised that the architects are already on board and their fees are likely to amount to between £6,000 & £7,000. Payment will be required next month and as they get closer they are uncomfortable that the full amount is yet to be raised. Mrs George proposed £1,000 to be paid on production of the architects invoice. This was seconded by Mrs Fuller and unanimously carried.

7. Accounts for payment

Roy A Mortimer (Cemetery and recreation)	1123.30
DK Hattrell (Clerks Salary for March).....	654.20
Inland Revenue Only (Clerks deductions and Employers Nationals Ins. Contributions).....	99.21
SALC (Subscription)	320.40
Chilton Office Supplies (Photocopies & stationery)	28.29
FP Rose (Section 137 Street Cleaning)	139.10
Nayland Village Hall (Hire Cost)	49.50

The above cheques were approved for payment.

8. Clerkship

It was agreed for this heading to be removed from future meetings. The Chairman explained that he will be meeting with the Clerk to discuss how the first 3 months have gone and asked for any feedback to be given to him ahead of this meeting – **action all**.

9. Correspondence

The Clerk circulated her report ahead of the meeting and discussed key areas. The charity commission form for the Walsh Trust was handed to Mrs Knox for completion – **action Mrs Knox**. Mrs Knox explained her site meeting with B Smith and Mark Chisholm from EDF and the agreed location of the new transformer at our amenity site near the Anchor pub. She explained that the transformer will be well hidden, shielded by trees. The proposed changes to the mobile library service were then discussed. Details of the proposed routes were handed to the Council. It was agreed for the Clerk to make the following comments to Suffolk County Council: Could the Parkers Way stop be longer to say 5 pm? We assume they have consulted the users of the library and considered the nursing home in this regard. Can they let us know the feed back received from the users in Nayland? Could a stop be provided in Wiston if one was requested? When will the proposed changes come into effect as we will need to publicise which Saturdays each route will take place? – **action Clerk**. R Spencer indicated that he was aware of one particular user and the Chairman agreed to speak to her to seek her opinion on the proposed changes – **action Chairman**. C Hunt asked about the safety improvement along the A134, the Clerk confirmed that no reply has been received from Suffolk County Council in this regard. No comment will be put forward regarding the request from Tewkesbury Borough Council to oppose the charging of postage to the families of the British forces serving overseas. It was agreed for all council members to email the Clerk regarding exercise and activity provision for adults and older people in Nayland. This will assist with the mapping exercise being carried out by Suffolk County Council – **action all**. The Chairman read from the police report for March 2007 and confirmed no crime was reported in the village over this period. He confirmed that PC Donna Jackson has started investigating the parking issues around Nayland and read from the report from the Sector Commander confirming that the level of recorded crime over the last 12 months is the lowest for 5 years. The Safer Neighbourhood teams were mentioned and 1 team will operate from Hadleigh Police Station and they anticipate that communities will participate in setting local policing priorities.

Items for Circulation

February – Playback magazine from Sutcliffe Play

March – Suffolk Preservation Society View on the Heritage White Paper

Spring 2007 Suffolk View – The publication of the Suffolk Preservation Society

10. Footpaths

The Clerk confirmed that the information relating to footpaths 9 and 11 from the last meeting have been advised to K Verlander – Suffolk County Council. C Hunt confirmed that the fallen tree is still on footpath 9. He believes that the owner of this section is Mrs Wade of 15 Newlands Lane. It was agreed for the Clerk to advise K Verlander accordingly – **action Clerk**. The Chairman advised that Mrs Wade has also volunteered her environmental knowledge if required by the Parish Council.

11. Planning

(i) **Decisions received**

Rushbanks Farm, Bures Road, Nayland.

The Chairman provided an update from John Winders from Babergh District Council confirming that the case involving planning permission for tents was currently being assessed by their legal team. They will let us have a response as soon as possible.

Campions Hill House, Campions Hill.

The Chairman confirmed that the potential breach of control relating to the flood lighting is being investigated by Babergh District Council and they will confirm the results as speedily as possible.

B/07/00108/LBC/MC – Rose Cottage, 5 Fen Street.

Babergh Council confirm that listed building consent has been granted for the internal alterations.

B/06/02115/FHA/LJB – Perry Farmhouse, Bear Street.

Babergh Council confirm that permission has been granted for the revised plans deleting the garden pavilion and pergola.

B/07/00229/FHA/BHW – Grove House, Bures Road.

Babergh Council confirm that permission has been granted for the erection of rear conservatory.

B/07/00001/FHA/MB – Gladwins Farm, Harpers Hill.

Babergh Council confirm that permission has been granted to erect a single story front extension.

B/06/01532/FUL/CLD – Harpers Hill Farm, Harpers Hill

Babergh Council confirm permission has been refused for the change of use from agricultural land to car parking for 10 vehicles in connection with adjacent transfer station. In this instance with regard to the country side location of the application site, the local planning authority considers the proposed development would result in displacement of vehicles into an area outside the confines of the existing waste transfer station detrimental to the countryside and the area of outstanding natural beauty contrary to the relevant policies.

B/06/02084/FHA/RC – Sargents Farm, Bures Road.

Babergh Council confirm permission has been granted to erect an outbuilding to accommodate pool room.

B/06/01688/RES/MF – 29 Heycroft Way.

Babergh District Council have sent revised plans for information only. The Chairman read from the enclosed literature and confirmed that the architect noted that the scale and form of the proposed dwellings relates well to the existing property. It is also important to note that there is a mixture of 2 storey, 1.5 storey and single storey dwellings within the existing estate with no real pattern. These dwellings are all a lot closer together. The Parish Council took issue with the fact that the plans were submitted for information only and believed the Parish Council should have been consulted in the usual way. It was agreed for the Clerk to write to Babergh

District Council challenging their decision and asking for 21 days to consider the plan and provide the Parish Councils views – **action Clerk.**

(ii) Current applications

B/07/00229/FHA/BHW – Grove House, Bures Road.

This application was determined between meetings to enable the deadline to be met. The Parish Council had no objection to this application.

B/07/00208/FUL/RC – Oak Cottage, Breach Grove.

This application was considered between meetings to comply with the deadline. The Parish Council had no objection to this application subject to the following:-

1. Confirmation from Babergh District Council that the demanded landscape work has been carried out.
2. The existing practice of using the wood as a builders scrap yard must be stopped. The use has been changed from agricultural to residential, so it cannot be claimed to be used as a farm yard.

B/06/02115/FHA/LJB- Perry Farmhouse.

This application was considered between meetings to comply with the deadline. The Parish Council had no objection to the revised plans once the garden pavilion and pergola had been deleted.

B/06/01310/FHA/BHW – The Old Fox Inn.

This application was considered between meetings to comply with the deadline. The Parish Council had no objection to the revised plans to erect a detached garage/car port.

B/07/00435/TPO/DC – 43 Bear Street.

This application was to reduce the crown by 20% and reshape 1 Yew Tuxus Baccata Tree covered by Tree Preservation Order reference BT312. The Parish Council has no objection to this application.

B/07/00342/RES/LJB – Rushbanks Farm, Bures Road.

The Chairman read a letter from Mr P Mimpriss expressing concern that the screening should be within the control of the property owners and thus within the confines of the house grounds. The Parish Council agreed to include this point in their reply. A discussion followed regarding the design of the proposed agricultural dwelling. Objections were expressed as to the height of the ridge and Mrs Fuller confirmed that she did not believe the design was in accordance with the design statement. Mrs Fuller proposed to object to the application as the comments made in the design statement under scale were not correct and the roof line should be lower. Mrs George seconded the proposal, which was carried with 4 votes in favour and 3 votes against – **action Clerk to advise Babergh District Council.**

B/07/00488/TCA/DC – Stour House, 23 Court Street.

This application to remove a branch of an Ash tree received no objections from the Tree Committee. The Parish Council agreed to reply stating no objection.

B/07/00513/TCA/DC – Rose Cottage, 5 Fen Street.

This application to reduce the crown of a Beech tree received no objections from the Tree Committee and the Parish Council agreed to reply stating no objections to Babergh District Council.

B/07/00449/FHA/MB – Haysel, 36 Stoke Road.

The Parish Council agreed they have no objections to the erection of a detached single storey outbuilding at this address.

B/07/00419/CEU/BHW – Land on the West side of Leavenheath Farm, Locks Lane, Leavenheath.

The Chairman read from the application and confirmed it was one for a certificate of lawfulness of existing use or development. In this, the applicant who has been carrying out a use for sometime without permission seeks to prove to the local planning authority that he has been so using the site in question without a significant break for at least a 10 year period. A discussion ensued regarding evidence both for and against the application. It was decided that the Parish Council could offer no evidence to support or oppose this application. It was agreed for the Clerk to reply to Babergh District Council along these lines – **action Clerk.**

12. **Streetlighting**

The Clerk confirmed that units 61, 62, 71 and 68 had been fixed. The 2nd and 3rd units along Wiston Road (72 & 73) had been reported. Mrs Knox confirmed she will check whether they are now fixed – **action Mrs Knox.** Mrs George was unable to confirm whether the first street light as you enter the village from Stoke Road has been fixed – **action all to advise the Clerk** With regard to the Bear Street unit at the bus stop, the Clerk advised that B Smith has inspected and believes that the distances between the power lines and the light are greater than the minimum requirements. The Clerk has therefore challenged Suffolk County Council's decision not to repair and is currently awaiting a response. The Chairman confirmed there are implications regarding other street light columns in the village that do not appear to comply with the new regulations.

13. **Burial Ground**

The certificate to grant exclusive right of burial to Mrs Rita Kenmore of 9 Bear Street was agreed and duly signed by the Chairman. The Chairman then read from a letter from the Minister of State regarding memorial safety. Diplomacy was requested when dealing with insecure head stones as flattening a memorial may cause great offence and upset to relatives and should only be done where really necessary for public safety.

14. **Recreation Grounds & Open Spaces**

C Hunt raised the issue of an area to be allocated to enable children to ride their mountain bikes. The old allotment is a potential area and the merits of using this space were discussed. Mrs Fuller suggested that we could approach other land owners to determine whether there is a more suitable location. The Chairman read an email from Mr Jones objecting to the use of the old allotment. Mrs George was concerned regarding the traffic that goes past the entrance to the allotment. It was agreed for the council members to visit this area and also consider other potential sites around the village and this to be included as an agenda item for the May meeting – **action all and Clerk.** C Hunt agreed to investigate with Babergh Council details of other sites in other villages used for this purpose and the impact they have caused and also to determine regulation and planning permission requirements for such a venture – **action C Hunt.**

The Chairman took the audit of open spaces for completion – **action Chairman.**

Mr Spencer confirmed that he has visited Mr Allen, resident of 14 Heycroft Way in order to discuss the issue regarding the disrepair of the Chestnut fence to the playing field. He has agreed for the resident to replace a small section of the fencing in order to protect some planting of shrubs on his land. This has resolved the problem on the part of the resident.

The repairs to the playground have been started, however, the invoice is yet to be received. The Chairman advised that B Smith has inspected the work and urged a thorough inspection before payment is made to the contractor to ensure that all the agreed work has been carried out to the satisfaction of the Parish Council. B Smith suggested R Spencer could assist when the time comes. It was agreed to await the invoice before considering further.

The Chairman read the reply from Anglian Water regarding rubbish left by travellers around the pumping station. It was agreed for the Clerk to email Anglian Water to confirm that the relevant council is Colchester Borough Council – **action Clerk.**

The Chairman shared details of the planting schedule that has been completed along Stoke Road and confirmed it was in accordance with his recollection of the meeting with Babergh District Council.

15. Highways

R Spencer raised an issue as to why heavy goods vehicles are not banned from going through Nayland when they are banned from parts of Stoke by Nayland. It was agreed for the new Council to pursue this matter. It was also agreed for the Clerk to write to the Satellite Navigation mapping companies to ask them not to include Bear Street, Horkesley Road and Mill Street when directing traffic – **action Clerk**.

It was agreed for heavy good vehicles to be included as an agenda item for the May meeting under highways – **action Clerk**.

Mrs Fuller proposed a 15 minute extension, which was agreed.

The Clerk read an email from Sandra Gage from Suffolk County Council regarding incidents of heavy goods vehicles turning left from Stoke Road into Mill Street. She confirmed the existing finger post at this junction does not provide any signing for Mill Street, and it may be possible to provide a sign arm saying “ Mill Street, Local Traffic Only” or alternatively positive signing for the B1087 in advance of this junction. She confirmed that she would look at the options in a little more detail and email again. She asked in the meantime for this suggestion to be reported to the Parish Council. No comment was made by the Parish Council at this stage, it was agreed to await her further suggestions. The Chairman read an email from the Conservation Society stating that the litter bin fixed to the wall below the notices in the high street has been removed as it is in disrepair. They are currently getting quotes to replace it and will be in touch shortly.

The Chairman advised that the seat in the high street next to the notice boards is in need of repair and he agreed to investigate – **action Chairman**. Pot holes in Bures Road, opposite Pound House need to be reported to Highways – **action Clerk**.

C Hunt has advised that he has reported pot holes on Harpers estate.

16. Allotments

The Chairman asked Council whether the Rural Payments Agency grant should be paid to Mr Street, the farmer using the allotment field, again this year. This was proposed by R Spencer, seconded by Mrs Knox and unanimously carried.

17. District Councillor

District Councillor C Hunt advised that the police awareness scheme he circulated following last meeting has now been withdrawn. He confirmed that matters are quiet at the District Council due to the pre-election period.

18. Matters Arising from the Annual Parish Assembly

The Chairman asked the Clerk to list the areas arising from the annual parish assembly on the May agenda. The Chairman has received a formal request from Mr Jones for a Parish plan to be produced. The Chairman asked the Clerk put as an agenda item for the May meeting – **action Clerk**. The Chairman mentioned that we still have adequate representation for Wiston on the Parish Council, however, consideration could be given in the future to ensure that this will remain the case. The Chairman referred to traffic issues coming out of the annual Parish Assembly and also whether the Parish Council should be represented at the open days regarding the Horkesley Park development. It was decided that individual members of the Parish Council may attend such open days if they wish in order to fact find.

The meeting closed at 9.50 p.m.