

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 10TH JANUARY 2007, AT 7.30 PM IN THE VILLAGE HALL NAYLAND

Present: G Battye (Chairman), Mrs P Fuller, Mrs M George, C Hunt, Mrs R Knox, Mrs E Mimpriss, Ms A Knight, Mrs D Hattrell (Clerk), Mrs P Bray (for the Press), P C Wren with a colleague and members of the public.

1. Public Forum

The members of the Public did not raise any issues or questions, so the Chairman asked P C Wren to give his report.

Police Report

No crimes were reported in the village for December. P C Wren has recently issued parking tickets to persistent offenders. When he retires there will be no immediate replacement. He explained the Safer Neighbourhood Team Project has been put back due to the recent major investigation. In view of reduced funding, the numbers of Police Community Support Officers expected will reduce to around 4 in the Sector. The Chairman thanked P C Wren for the qualities he has brought to the role and his support to the village and requested that the Clerk write to the new Sector Commander expressing our thanks and asking for confirmation of future arrangements - **Action Clerk.**

The meeting was opened

2. **Apologies for absence** were received from B Smith due to a personal commitment and R Spencer due to sickness/injury.

3. **Minutes of the previous meeting**

Approval of the minutes of the meeting held on 13th December 2006 was proposed by Mrs Knox, seconded by Mrs Mimpriss and the minutes were signed by the Chairman.

4. **Housing Needs**

The Clerk explained that potential dates for the **site meeting at Harpers Estate** had been received from Mr Malins, Flagship. She had confirmation of availability from B Smith and Mrs Fuller and there is only one date and time all parties can attend. The meeting will be fixed for **3.30 p.m. on 24th January**, details to be forwarded to R Spencer to see if he can attend also. **Action – Clerk to inform all parties.**

5. **Village Hall**

Mrs Knox spoke of the recent meeting of the VHMC and advised that the results were better than anticipated. Due to depreciation being put at £1047, the Surplus derived last year amounted to £1176 as compared to the previous year at £880. The discovery of a possibly serious leak in the roof over the passage shows how necessary it is to find ways of raising more money for regular maintenance. One option being considered is charging for storage. Although the local charges have to be subsidised, the charges for the hire of the hall seem to be fixed at the right level, however, the whole principle of how the funds are managed and long term issues are to be discussed at an informal meeting between the Treasurer and Chairman of the VHMC and the Chairman for the Community Council and Parish Council. G Battye (Chairman) advised he would arrange the meeting – **Action Chairman.**

6. **Finance Report**

(i) **Cash position** as at 31st December 2006 from all sources and after all outstanding cheques have been presented was given as £12,263.67. This figure includes £3,968 in the Capital Fund. The Chairman and the Clerk spoke of on-going problems with the Royal Bank of Scotland. It was suggested that a new Banking arrangement be sought and Mrs George volunteered to investigate. It was agreed for B Smith to be asked if he could assist with this matter making a working party of **Mrs George, B Smith and the Clerk – Action.**

(ii) Request for donation from Optua. It was agreed for the Clerk to keep the request for consideration at a later date when further donation requests have been received.

(iii) The Chairman explained details of the Local Government Pension Scheme and proposed that Nayland with Wissington Parish Council joins the scheme in respect of the current Parish Clerk, Mrs Debbie Hattrell. This was seconded by Mrs Mimpriss and unanimously carried.

7. Accounts for payment

Clearview Cleaning (Litter Picking).....	£93.10
Anglia Relief Agency (Photocopying charges).....	£47.58
F P Rose (Section 137 Street Cleaning).....	£154.30

Mrs Fuller proposed approval of the cheques, seconded by Mrs George and carried unanimously.

8. Clerkship

Mrs Knox asked how the street cleaning was being arranged in view of the change of Clerk. The Clerk explained that Mr Rose now has the spare keys to the store and can access the equipment he needs. He is posting his timesheets into Bell House in Boxford for collection by the Clerk. The Clerk advised she will occasionally visit Mr Rose on a Tuesday during his work. The Chairman asked all the Council to be vigilant regarding the standards of Mr Rose's work and advise the Clerk of any concerns to be addressed. **Action – All.** Questions were also raised regarding the last one to see Planning Applications, how will they be returned to the Clerk. A number of options existed including posting back to the Clerk or making available for collection on her next visit to the village. Meanwhile it is important that the Clerk is informed when the applications are ready to be returned. The Chairman explained that the Clerk attends the Middle School every day to collect her son and therefore papers can be exchanged between the Chairman and the Clerk daily.

9. Correspondence

The correspondence report for December was provided before the meeting and key areas were discussed.

- (i) Charity Commission News **to be circulated.**
- (ii) GO-East proposed changes to the East of England Plan. Mrs Knox agreed to review and report back ahead of the deadline – **Action Mrs Knox.**
- (iii) Suffolk Biodiversity document **to be circulated.**
- (iv) The Police Report for November showing 2 crimes, a theft of motor vehicle in Parkers Way and attempted burglary to a dwelling at Ash Rise. **To be circulated.**
- (v) The Babergh Timetable of Meetings 2007/8. **To be circulated.**
- (vi) STOP Stansted Expansion Conference details. **To be circulated.**
- (vii) The advanced notice of Waste Development Consultation from Essex County Council. **To be circulated.**
- (viii) SCC Rights of Way, Court Knoll – the Chairman read the response from K Verlander, SCC in response to our request for a notice explaining the facts surrounding permissive paths, which could be inserted in the next village newsletter. The brief response provided did not provide any useful or additional information. Mrs Knox was of the opinion that this matter should not be pursued for the time being, which was agreed by Council.
- (ix) The up to date full Register of Electors is now with the Clerk. Mrs George suggested that it is kept within the Parish. The Clerk explained that it is important that it is kept with her in order to comply with the rules for access. Mrs Knox asked whether a viewing can be arranged under the supervision of the Clerk. **Action – Mrs Knox to contact the Clerk to arrange.**
- (x) Letter from SCC re Minerals Core Strategy – no comments were made.
- (xi) Letter from Bunting & Sons reporting an incident with a dog causing injury to sheep. Copies had already been provided to the Councillors for their information.

10. Footpaths

C Hunt advised that he hasn't walked the paths recently and advised that if any trees are down, it is the Landowners responsibility to move. The Chairman explained that K Verlander at SCC will usually make contact with the Landowners in this respect. C Hunt will check whether anything needs reporting and advise the Clerk accordingly - **Action – C Hunt.** Mrs Mimpriss reported a stile that requires an additional step as it is

difficult to negotiate. It is located on the footpath from Wiston Road to the Airfield. **Action – Clerk to report to K Verlander, SCC.** Mrs George reported complaints from residents regarding some new stiles. She will investigate further as these may not be on public footpaths – **Action Mrs George.**

11. **Planning**

(i) **Decisions received**

APP/D3505/C/05/2001482 – Land at Hill Farm, Campion Hill, Wiston.

The Chairman read from the appeal decision stating that the appeal had been dismissed and the enforcement notice upheld. For the appeal to succeed, the appellant needed to demonstrate, that the land had been used for the taking off and landing of aircraft for a period of ten years. The Inspector ruled that on the balance of probabilities the criteria had not been satisfied. A copy of the Appeal Decision will be circulated – **Action Clerk.**

B/06/01672/FHA/LJB – 13 Laburnum Way.

Permission has been granted to erect a single storey rear extension.

(ii) **Applications dealt with between meetings**

B/06/02030/TCA/DC – The Old Guildhall, High Street.

No objections to the felling of 1 Juniper Tree.

B/06/014262/FHA/MB – Hill Rise, 42 Gravel Hill.

No objections to retention of front porch.

(iii) **Current applications**

B/06/01998/DPA/MB – 45 – 59 Bear Street. Erection of 8 Porches to replace the existing ones. Following discussion Mrs Fuller proposed recommending approval of this application. This was seconded by Mrs Knox and unanimously carried.

B/06/02090/TCA/DC – Lock Cottage, Bear Street. Application to reduce to ground level and coppice every five years 4 Alder Trees, cut back from watercourse to bank and coppice 1 Willow Tree, re-pollard to crowns to 2 clumps of Alder Trees. Discussion ensued regarding the merits of applying for a future management plan for the Tree maintenance. In this case presumably if accepted will allow the work to be carried out every five years without the need to apply for permission. C Hunt proposed that the Council have no objection to this application. This was seconded by Mrs Mimpriss and carried with 6 votes in favour and 1 against (G Battye – Chairman).

iv) **Dedham Vale & Stour Valley Conference**

Mrs Fuller had prepared a hand-out following the Conference she attended. This Conference arose out of the Dedham Vale being awarded £48,500 to plan a scheme with the aim to conserve landscape areas of distinct local character. The delegates could choose to attend one of four workshops. Mrs Fuller attended one entitled “Access & Audience Development” where views were sought on the appeal of the Dedham Vale and how to encourage more visitors to areas other than the honeypot areas of Flatford Mill and Dedham. Delegates at the conference made it clear that they did not want a large influx of visitors as this could have a damaging effect. Mrs Mimpriss also attended the Conference and was concerned that the grant application was made and agreed ahead of the investigation of what to do with the funds. Mrs Fuller proposed that the Clerk write to Dedham Vale to ensure the Council is kept informed. This was seconded by Mrs George and unanimously carried - **Action Clerk.**

v) **Letter from Bunting & Sons**

The Chairman read a letter received on 8th January regarding temporary outside lighting installed at the Anchor Inn. It was agreed for the Clerk to provide a copy of the letter to Mr Winders at Babergh Council Planning Department for information. **Action Clerk.**

12. Streetlighting

Ms Knight reported a street light not working on the corner of Fen Street and Mill Street outside the Solicitors Building - **Action Clerk to report**. The street light at the Bus Shelter in Bear Street is still not working – **Action Clerk to investigate**. C Hunt has had a request for a new light in Parkers Way. In the first instance it was agreed for C Hunt to make enquiries with Babergh Council to see if it remains their responsibility - **Action – C Hunt**.

13. Burial Ground

The application for a Memorial in memory of Lilian Douglas was considered. This is in respect of grave No. 42 in the old burial ground. A question arose as to whether the Parish Council can approve Memorial requests in the old burial ground. The Chairman proposed that the Parish Council has no objection subject to the Clerk checking the position with Babergh Council. This was seconded by C Hunt and unanimously carried - **Action Clerk**.

14. Recreation Grounds & Open Spaces

(a) **Recreation Grounds**. The Quotation for planting to the rear of 77 Bear Street, received from Roy Mortimer, was discussed. Whilst another quotation was requested, only one was received. Mrs George proposed agreement to the Quotation at £160 plus VAT. This was seconded by Mrs Mimpriss and unanimously carried. The Clerk is to discuss with R Spencer as to how to take this forward with the resident concerned - **Action Clerk**. Roy Mortimer has also requested a meeting to discuss other necessary works around the village including some work to trees to the rear of the Cemetery. C Hunt, Mrs George and R Spencer can attend such a meeting with the Clerk - **Action – Clerk to arrange**.

(b) **Open Spaces**. The Chairman referred to the letter from the Environment Agency regarding the Flood Relief Channel. This was addressed to Mrs Carver and a copy has been provided to all Council Members. Mrs Knox advised that the repairs on the bridge over the flood channel near Horkesley Road have not been completed on the Essex side. The Clerk is to make enquiries to establish who is responsible for completing the work. **Action Clerk**.

15. Highways

The response from SCC re the Proposed Gateway, Stoke Road, was read and a plan will be sent from SCC in due course. C Hunt advised that Stoke by Nayland Parish Council had no knowledge of the proposed gateway. This differs from recollections from members of the Council, so it was agreed to check back through the minutes to establish when they were informed. **Action – Clerk and C Hunt**. Mrs George advised of an articulated lorry whose driver attempted unsuccessfully to turn left from Birch Street into Mill Street and caused damage to a parked car in the process. It is believed that satellite navigation is directing vehicles to the shortest, but not the most appropriate, route. Following discussion it was agreed for the Clerk to ask SCC to investigate a possible solution – **Action Clerk**. Mrs Mimpriss reported standing water on Wiston Road between Nags Builders Merchants and the Telephone Exchange precisely located in front of 1 – 11 Wiston Road. **Clerk to report the lack of drainage to SCC Highways**.

16. Allotments

The Clerk confirmed that Allotment 1A had now been let to Mrs L Carter of 24 Court Street.

17. District Councillor

C Hunt advised that D Malins, Housing Enabling Officer at Flagship is now moving on due to a promotion and Kirsty Ayres will be replacing him. The Clerk advised that Kirsty Ayres is also attending the site meeting on 24th January.

The meeting closed at 9.05 p.m. and then was immediately re-opened in view of a letter to be discussed under the heading of planning being tied up with other correspondence.

The meeting finally closed at 9.15 p.m.