

MINUTES OF AN ORDINARY MEETING OF THE NAYLAND WITH WISSINGTON PARISH COUNCIL HELD ON WEDNESDAY, 11TH OCTOBER 2006, AT 7.30 PM IN THE COMMITTEE ROOM OF THE VILLAGE HALL, NAYLAND

Present: G Battye (Chairman), Mrs P Fuller, C Hunt, Ms A Knight, Mrs R Knox, B Smith, R Spencer, Mrs W Sparrow (Clerk), Mrs P Bray (for the Press), PC Wren, 2 members of the public

1. **Public Forum**

Mr G Jones suggested that the Anchor Heritage Farm was no longer a farm but a tourist attraction and queried whether a change of use should be applied for. He also said that two minutes at the end of the meeting for the public to speak would be helpful as they were unable to comment during the meeting.

2. **Apologies for absence**

Apologies were received from Mrs Mimpriss and Mrs George.

3. **Minutes of previous meeting**

The minutes of the meeting held on 13th September 2006 were approved and signed by the Chairman. Proposed by C Hunt, seconded by Mrs Knox and carried with 1 abstention.

4. **Housing Needs**

The Clerk reported that Mr Malins, Flagship, had confirmed a planning application for the houses at Harpers Estate would be made shortly but he would be sending copies of the final plan before this. The new plan included part of the greensward at the front of the site in the gardens of the new houses. He had no further progress to report on other sites.

C Hunt reported that Babergh had officially handed over the land to Flagship. R Spencer said he had been informed that details of the other sites were available on the Internet and it was agreed to raise this with Mr Malins.

5. **Police Report**

PC Wren said that during September there had been 4 crimes: two attempted burglaries, one theft of a mobile phone and another of a jacket from motor vehicle. He confirmed that cross boundary liaison took place if circumstances demanded this. The Chairman thanked PC Wren for attending and he left the meeting.

6. **Village Hall**

(i) **Flooding.** Mrs Knox said that more details of the proposed scheme were awaited from the Chairman of the Management Committee. Other cheaper methods had been considered, such as a ramp or lifting the manhole, but these were either not possible or practical. There was some confusion about who should pay for the work and K Willingale was being consulted about the original constitution of the Community Council when the hall was built. G Battye said that a specification of the work needed would help to focus villagers' minds on the problem and the finance needed.

Mrs Knox reported that the Lottery people had visited the hall and were very satisfied.

(ii) **Youth Club.** B Smith reported that at a recent meeting of the Community Council the Youth Leader had discussed possible access to the Internet and B Smith wanted to remind the VHMC that the Committee Room had been designated as an IT room.

(iii) **Vandalism.** C Hunt said there had been irritating acts of vandalism, e.g. concrete seats being moved and rubbish taken out of the skip in the car park, and he suggested a note in the Community Times. Children had been seen on the roof of the hall. It was also suggested the top gate to the field ought to be kept locked.

7. Finance Report

Cash position as at 11th October 2006 from all sources and after paying cheques to be signed at this meeting was given as £23,401.77. This figure included £13,468 in the Capital Fund. The second half of the precept had been received.

8. Accounts for payment

Roy Mortimer (Grasscutting for September)	£385.40
Nayland Village Hall (Hire of Committee Room July – September)	£22.50
Ian Harris (Replacing ball valve in Allotment Field trough)	£62.39
Anglia Relief Agency (Photocopying 1.7.06 – 30.9.06)	£41.71
Office Needs (Stationery)	£18.78
Mrs W Sparrow (Petty Cash)	£50.00

Cheque paid between meetings:

F P Rose (4 weeks Streetcleaning)	£131.50
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Mrs Fuller proposed approval of the cheques, seconded by B Smith and carried unanimously.

9. Clerkship

The Chairman reported that 14 applications had been received. Two applicants had been interviewed and two more interviews would take place the following week after which applicants would be advised of the outcome. The question of shadowing the Clerk until the new Clerk's appointment on the 1st January had to be decided and would require finance. It was agreed an hourly rate equivalent to the salary to be paid from January should be paid and that the sub committee and the Clerk should discuss how the shadowing would take place. R Spencer pointed out that this extra work for the Clerk should not be too onerous which was agreed.

A formal letter of resignation from the Clerk giving the requisite 3 months' notice was noted.

10. Correspondence

(i) **Police Report for August.** Two thefts of rabbit cages and a bird trap in Wiston Road were listed.

(ii) **Fire Station.** A reply from the Suffolk Fire & Rescue Service stated that local consultation would take place after the Private Finance Initiative had been agreed by Suffolk County Council. No formal plans existed as yet, the plan at the recent open evening was generic only and any fire station built in Nayland, could be quite different. No decision had been made about location, this would depend on the type of fire station to be built. The Senior Divisional Officer apologised for the open evening not being advertised widely but said that the Parish Council would be informed about future local consultation.

(iii) **Church Lane surfacing.** A letter from Mrs Cannings of Church Lane requested the Council's help with the unsatisfactory resurfacing and suggested another drain might be the answer. It was

agreed to reply sympathising with her concerns but pointing out that there were worse places and the question as to whether a drain was the answer would be up to Highways. Her letter would be passed on to them.

(iv) **Anchor Inn Heritage Farm.** A letter from Buntings enclosed leaflets about the Anchor and their Suffolk Punch horses, also a map showing the extent of the farm which included land in their ownership and also land which they leased. B Smith queried the status of the land on the side of the flood channel adjacent to Horkesley Road which was being grazed by Buntings' cattle. People had complained that children could no longer get to the water. It was understood the Environment Agency was responsible for the flood channel and land around it and it was agreed to write to them to clarify the position. The Chairman also agreed to speak to Mr Bunting.

B Smith said other people had raised health and safety issues about the electric fence which Buntings had erected alongside a permissive path at Court Knoll. Mrs Knox confirmed that this was allowed on ordinary footpaths so long as there was a warning notice.

(v) **Redundant Rural Buildings Survey.** Request from the Haven Gateway Partnership for information about rural buildings in the Haven Gateway Area.

(vi) **Babergh Annual Meetings.** Details of meeting to be held at the Stoke by Nayland Club on 2nd November. The Chairman asked Councillors to let the Clerk know if anyone wished to attend.

(vii) **Charity Commission.** The Chairman signed the Annual Return forms in respect of the Walsh Allotment Fund and the Playing Field.

(viii) **For circulation:** Babergh Media Releases; SALC Annual Report & AGM papers; NALC Employment Equality (Age) Regulations; SALC courses.

11. Footpaths

(i) **Wiston.** Mrs Knox reported that the bridge on Footpath No 10 at Wiston Mill was in need of repair. Also, the stile on Footpath No 8 near Rushbanks Farm was still difficult to climb. It was agreed to contact Rights of Way.

(ii) **Footpath Warden.** Clarification was needed as to the Warden's role: whether he/she or the Parish Council reported matters requiring attention to SCC. The Chairman said he saw the Warden as passing information to the Parish Council to make decisions. R Spencer felt anyone volunteering to be Warden should have some responsibility. C Hunt suggested the Warden should submit a report to the PC who would inform SCC of any issues requiring their attention. The Footpaths Sub committee were asked to provide a job description.

12. Town and Country Planning

(i) **Decisions received**

B/06/01281/LBC – 43 Bear Street. Demolition of existing porch; erection of conservatory extension. Listed Building Consent granted.

B/06/01434/TCA – Stour House, 23 Court Street. Works to Eucalyptus & Lime tree. No Tree Preservation Order to be made.

B/06/01163/FHA – Chase Cottage, Bures Road. Erection of part 2 storey, part single storey side extension (following demolition of ex single storey extensions). Insertion of dormer window. Erection of detached garage. Planning permission granted subject to approval of materials, hard & soft landscaping, site levels,

floor levels & ridge heights of development.

B/06/00741/FUL – Part side gardens of 8 & 9 Wiston Road. Erection of 2 two storey semi-detached dwellings. Construction of new vehicular access. Planning permission granted subject to approval of materials, landscaping works, screen walls & fences, site & floor levels, ridge heights, brick detailing, access gradients. Copy of Planning Officer's report to Development Committee sent as the PC had objected.

(ii) Applications dealt with between meetings

B/06/01318/FUL – Rushbanks Farm, Bures Road. Change of use of land for the storage of 10 caravans (maximum). PC objected: site would alter the landscape significantly; screening inadequate and caravans would be visible from neighbouring properties; AONB should be protected; would create a precedent for similar activities. SPS letter of objection noted and correspondence from Mr P Mimpriss, neighbour, which had been circulated. C Hunt reported that planning permission had been granted that day. Mrs Knox queried the legal position regarding tents on the site. The owner of the land said his permission for 10 caravans did not apply to tents and it was agreed to check the position with Babergh

B/06/01310/FHA – Old Fox Inn, Bures Road. Erection of detached garage/car port (following demolition of existing outbuildings). No objections.

B/06/01213/LBC – Alston Court. Erection of front boundary enclosure. No objections.

B/06/01501/FHA – 61 Bear Street. Erection of attached double garage & part erection of replacement side boundary retaining wall (following partial demolition of existing wall)
No objections.

B/06/01457/LBC – 9 Birch Street. Erection of satellite dish. No objections but a mesh type dish would be more appropriate.

B/06/01556/TCA – 13 Court Street. Felling of 2 Leylandii Conifer trees. No objections.

B/06/01441/FHA – 2 Wiston Road. Erection of single storey extensions (to form annexe accommodation). No objection but PC assumed a condition would be imposed that the annexe would be used as part of the main residence.

(iii) Current application

B/06/011322/FUL – Nags Building Supplies, Wiston Road. Agreed that this latest plan had answered some of the previous objections. G Battye proposed making no objections subject to: the top car park surface to be concrete or tarmac as it was felt the shingle shown on the plan would be noisy and dusty; the site access splay to be maximised; additional light should be minimised to avoid light pollution; the PC would like to the tightest conditions made in the interests and amenities of the neighbours. Seconded by B Smith and carried unanimously.

(iv) Correspondence

29 Heycroft Way. Reply from Babergh re planning permission required for the mobile home situated in the garden: the Enforcement Officer stated that it was understood the occupant of the caravan would be employed in connection with the building operations on the land and planning permission would not be required once the detailed permission was in place. Regarding the oak tree which had a TPO on it discussions would be taking place as to how to proceed. A further letter dated

21st September concluded that a breach of planning control may have occurred. As a result the applicant was being invited to submit a planning application.

A letter from G Jones, 32 Heycroft Way referred to the letter from the applicants discussed at the PC's September meeting and to the inaccuracies in it. The letters from Babergh answered some of his comments. He also raised the issue of a covenant in the deeds of residents on the Heights re caravans. The Chairman said he understood the covenant was with the builders who were no longer in existence and it was agreed to contact Babergh for their advice about what happened when a covenant was breached.

Hill Farm. Letter from Babergh stating that the Public Inquiry for the appeal in respect of the Use of land for the taking off and landing of aircraft at Hill Farm, would take place on the 28th November 2006 at Hadleigh Town Hall.

Vodafone Mast, Hill Top Farm. Advance notice from Vodophone of a planning application to be made for minor changes to the existing base station. A letter was sent from the Council stating that the Parish Council would comment on the planning application when it was received from Babergh.

Longwood House. Copies of correspondence from the Conservation Society to Babergh regarding revised plans for the outbuilding. The Council had not yet received any amended plans.

Minterals Issues and Options. Details of a further site near Elmswell from Suffolk County Council.

Courses. Details of Local Development Framework course from SALC

Mill Street. Following the concern about falling masonry from No 3 Mill Street being reported to Babergh, a response was received from the Conservation Architect who said contact with the owner had been made and the necessary repair work was in hand.

13. Streetlighting

R Spencer reported a light out in Bear Street.

14. Burial Ground –

15. Recreation Grounds; Open Spaces

Recreation Grounds. (i) **Boundary wall hedge.** R Spencer had looked at the adjoining planting and spoken to the owner of 77 Bear Street who was happy to pay for the preparation of the ground and planting but would like to know the cost. G Battye proposed R Spencer should go ahead and draw up a specification and with the Clerk obtain estimates.

(ii) **Equipment Report.** The Inspector's report and B Smith's comments had been circulated. He said the majority of repairs were minor which Councillors could do themselves and volunteered to do this. He agreed the pole hurdles should be removed and not replaced; the kickabout walls to be covered both sides with marine plywood; the swing chains to be replaced. It was agreed to approach another specialist contractor for a second quotation on the report and B Smith offered to meet with him.

(iii) **Zurich Questionnaire.** It was agreed to supply the information requested.

Mrs Fuller proposed an extension of 20 minutes

16 **Highways**

(i) **Notice Board.** C Hunt had spoken with Mr Spooner who would be giving a price for a similar board on the bus shelter.

(ii) **Litter Bin next to war memorial.** It was decided not to re-erect the litter bin after the two month trial and to ask Babergh to remove it from the list of bins to be emptied.

(iii) **Village Hall sign.** C Hunt said that Babergh could only provide signs of a type approved by Highways but he would check the position again with them.

17. **Allotments** -

18. **Report by District Councillor**

C Hunt had received a letter re the Sand & Gravel site at Leavenheath which it was agreed to circulate.

The meeting closed at 9.40 pm and the Council went into committee.