

MINUTES OF THE ANNUAL MEETING OF THE NAYLAND WITH WISSINGTON
PARISH COUNCIL HELD ON WEDNESDAY, 10th MAY 2006, at 7.30 PM IN THE
COMMITTEE ROOM OF THE VILLAGE HALL, NAYLAND.

Present: G. Battye (Chairman), Mrs P Fuller, Mrs M George, C Hunt, Mrs R Knox,
Mrs E Mimpriss, B Smith, R Spencer, Mrs W Sparrow (Clerk),
Mrs P Bray (for the Press), 2 members of the public
In attendance: Mr D Malins, Flagship Housing Group

1. **Public Forum**

Mr Dowding asked whether the 3 silver birch trees planted on the edge of Webbs Meadow were part of the planners' planting scheme and B Smith said the Management Committee had decided to put the trees in, as requested by the planners.

2. **Housing Needs**

Mr Malins presented a sketch plan of a proposed scheme at Harpers Estate which he was currently discussing with Babergh planners. The proposal was for 4 two bedroom houses in place of the 2 bungalows currently on the site, with 6 parking spaces. He had tried to get 5 but the planners wanted to maintain the frontage with its open nature and the current building line. Landscaping would be part of the scheme. Because of the car parking and wanting to maintain the street scene more than 4 houses would create a cramped site, not in keeping with the estate. It was agreed there were already acute parking problems in the area and C Hunt thought that using some of the greensward in front of the houses would not be a great loss.

Mr Malins said there was a problem with locating the foul sewer for Harpers Estate which was not shown on Anglian Water's plan and this was being investigated. He said that in the next few weeks site and soil surveys would be carried out. He thought a planning application could be made in about 2 months' time but would return with detailed drawings before then, after further discussion with the planners, and there would be a public consultation. There was currently money available from the Housing Corporation.

The Chairman thanked Mr Malins for attending the meeting and he left at 7.55 pm.

3. **Apologies for absence** were received from Miss Knight

4. **Election of Chairman**

G Battye was proposed by Mrs Fuller, seconded by Mrs Knox. As there were no other nominations G Battye was elected Chairman.

5. **Election of Vice Chairman**

Mrs Fuller was proposed by C Hunt, seconded by B Smith. As there were no other nominations Mrs Fuller was elected Vice Chairman.

6. **Election of Sub Committees and Representatives**

The following were re-elected en bloc:

HIGHWAYS & STREETLIGHTING

C Hunt: Harpers Hill & Layby, Harpers Estate & Nayland Heights

Mrs George: Birch Street, Gravel Hill, Stoke Road, Bear Street up to Recreation Ground, including driveway

R Spencer: Parkers Way Bear Street from Recreation Ground to A134

Miss Knight: Fen Street, Mill Street, Court Street, High Street, Church Lane, Newlands Lane

Mrs Mimpriss: Wiston

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| FOOTPATHS | C Hunt, Mrs Knox, B Smith |
| PLANNING | All |
| TREES | Mrs George, Mrs Knox, B Smith |
| RECREATION GROUND | B Smith, R Spencer |
| ALLOTMENTS | B Smith, R Spencer |
| FINANCE | Mrs George, Mrs Mimpriss, B Smith |
| BURIAL GROUND | Mrs George, Miss Knight, C Hunt |
| COMMUNITY COUNCIL | B Smith |
| VILLAGE HALL | Mrs Knox |
| SALC | G Battye |
| LOVE CALLEY WALSH | Mrs Knox, G Battye |
| FOOTPATH WARDEN | C Day |
| TREE WARDEN | Mrs Terry Bannister |
| PARISH RECORDER | M Almond |
| INTERNAL AUDITOR | A Gowen |

7. Approval of the minutes of the previous meeting

The minutes of the meeting held on 12th April 2006 were confirmed and signed by the Chairman. Proposed by C Hunt, seconded by Mrs Knox and carried with 4 abstentions.

8. Parish Assembly

At the meeting on the 8th May, the following issues had been raised:

(i) **Bottle Bank.** C Hunt said he was constantly talking to Babergh about glass recycling. There was still value in glass which provided an income for people running a scheme. However central sites and a certain tonnage were essential to make a scheme worthwhile. The problem of collection vehicles not being able to access the Village Hall car park remained.

(ii) **Rats.** Residents along Bear Street had complained about rats. A letter from Mrs M Battye pointed out that these were probably water rats or voles which were a protected species. It was not clear whether Babergh or the Environment Agency would be responsible but C Hunt said he had contacted Environmental Health at Babergh and would report back.

(iii) **Give way line at Village Hall entrance.** The Clerk confirmed that Highways had agreed to provide this when they were next renewing white lining in the village and she had recently reminded them about their promise.

(iv) **Car Parking.** The problem at Mill Street/Birch Street corner was a particular concern. The Council had no jurisdiction but it was agreed to speak to PC Wren.

(v) **Fen Street.** B Smith said the surfacing was showing further signs of breaking up. He thought residents should be encouraged to put in claims to the highway authority whenever they walked tar into their homes and spoil their carpets.

(vi) **Commercial waste.** Mrs Mimpriss said the Council should continue to press for action. C Hunt confirmed that this type of waste was collected but it was not going for recycling. It was agreed to write to the Babergh Chairman and Head of Environmental Services, also to SALC

9. Village Hall

(i) **VHMC.** Mrs Knox said there was nothing further to report since the Annual Assembly. It was agreed to circulate a copy of the accounts for the previous year. Mrs Knox said the Treasurer would provide the Parish Council with a simplified version of the accounts each month.

B Smith said attendance at the recent AGM had been very poor and the committee had concluded that the VHMC without support would give up; with no committee there would be no hall, people did not seem to understand that. Mrs Mimpriss suggested consideration could be given to combining the AGMs for the Community Council and the Village Hall.

(ii) **Car park.** R Spencer said that following heavy rain the previous weekend, people leaving the hall late at night were confronted with deep water in the car park, the drains couldn't cope with it. Mrs Knox said the problem was the soakaways were inadequate. B Smith said there was a solution and agreed to talk to Mrs Knox after the meeting.

10. Finance Report

(i) **Charities.** Appeals had been received from Suffolk Accident Rescue Service, Home Start Babergh, Sudbury Citizens Advice Bureau and Suffolk Family Carers and £320 had been included in the current precept for donations. Similar requests had been granted the previous year plus the Suffolk Air Ambulance who had not yet written this year. Mrs Fuller proposed donations of £65 each should be made to the four requests received plus a further £65 to the Air Ambulance when this was received later. Seconded by Mrs George and carried unanimously.

(ii) **Cash position** as at 10th May 2006 from all sources and after paying cheques to be signed at this meeting was given as £22,830.19. The first half of the precept for 2006/7 had been received.

(iii) **National Savings.** Form signed for withdrawal of interest in respect of the playing field grant from the National Playing Fields Association.

11. Accounts for payment

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| Roy Mortimer (Grasscutting for April/May) | £420.65 |
| Babergh District Council (Emptying dog waste & litter bins – Jan to March) | £80.04 |
| Suffolk Acre (Annual subscription) | £20.00 |
| Clearview Cleaning (Wiston litter picking – 30 th March) | £93.10 |
| T Street (Defra Single Payment Scheme: Payment received by PC – agreed at March meeting that this should be transferred to our grazier) | £67.60 |

Mrs Fuller proposed approval of the cheques, seconded by Mrs Mimpriss and carried unanimously.

12. Clerkship

The Chairman referred to a list of recommendations made by the working party at their meeting on 7th March. He said he would like the whole council to consider the Role of the Clerk at the June meeting. It was hoped the new Clerk would be able to start on the 1st October, "shadowing" the current Clerk up to Christmas, taking over on the 1st January 2007. The working party recommended advertising the post in the June edition of the Community Times with basic information re hours and salary range and a deadline for applications by the end of June. C Hunt suggested advertising elsewhere at the same time but in order to keep costs down it was agreed to advertise more widely only if there were insufficient applications.

G Battye proposed advertising a basic outline of the post in the June Community Times, seconded by Mrs Fuller and carried unanimously. G Battye asked for any views on the form the appointment should take and Mrs Mimpriss proposed that the working party take the matter forward, deciding the interview process, the Council coming in to finally ratify their recommendations. Seconded by R Spencer and carried unanimously.

13. Correspondence

(i) **Police Report for March.** Two burglaries were listed, one at a dwelling in Bear Street and another at business premises on Campion Hill.

(ii) **Local Councillor.** The Chairman asked Councillors to contact the Clerk about any items in the document.

(iii) **Licensing Act.** Further information from NALC. Two copies to be given to VHMC.

(iv) **Newsletter of the Year 2006.** It was agreed to enter the Community Times subject to the agreement of the editor and team.

(v) **Training.** Details from SALC. To be put on June agenda.

(vi) **History Book.** Letter asking for permission to reproduce old Council documents. Agreed.

(vii) **For circulation.** Police revised boundaries; Case for Unitary Ipswich; SALC new CEO; NALC – Environment Act 2005; SALC Training; Local Transport Plan; Leavenheath PC minutes; SCC Lorry Management Plan; CPRE workshop; Clerks & Councils Direct; Suffolk Scene; SPS Newsletter; Local Authority Byelaws discussion paper;

14. Footpaths -

15. Town and Country Planning

(i) **Decisions received**

B/06/00449/FUL – Part side garden 100 Bear Street. Erection of detached 2 storey dwelling with detached double garage (amended scheme to B/05/01446/FUL) as amplified by agent's email 27/4/06. Planning permission granted subject to approval of materials, existing & proposed site levels, walls and fences, tree protection etc.

B/06/00555/TCA – Sacred Heart Church, Church Lane. Felling of 1 Leylandii tree. No TPO to be made.

Land at Kingsland Lane. Copy of a Direction made under Article 4(1) to which Article 5(4) applies, from Babergh.

(ii) Correspondence

B/06/00382/FHA – Ancient House, Fen Street. Construction of swimming pool. Letter for information from Babergh giving further details of the plant relative to the pool.

SnOasis. Copy of presentation to the planning committee of the Chairman of the Parish Group opposing the development.

SCC Minerals Consultation Report. For circulation and comment as required.

Listed Building Questionnaire from a Town Planning student. The Chairman agreed to complete this.

(iii) Planning Workshop. Three Councillors had attended the recent meeting at Stoke by Nayland. Mrs Knox felt strongly that it would be impossible for parish councils to deal with planning applications in the way the Babergh solicitor wanted them to and she was happy for this Council to carry on in the way that it did. It was agreed to see what the other two councillors thought after they went to the next meeting and then to consider writing to Babergh.

16. **Burial Ground. Grant Certificate.** Certificate No 160 in the name of FW Ridd was signed by the Chairman

17. **Recreation Grounds; Open Spaces**

(b) Open Spaces (i) Naming of 2 areas of open space. Following a notice in the April Community Times, several residents had responded with suggestions for names for the two areas and a list of these had been drawn up for discussion. There was a wide variance of opinion and no agreement was reached on the Bear Street open space except that “Green” seemed to be favoured – it was decided to defer this until the next meeting. Re the Anchor Amenity Site, from the list R Spencer proposed naming this area “Popp’s Piece”. Seconded by Mrs Knox and carried unanimously.

(ii) Stoke Road Hedge. One letter of objection to Babergh’s proposals to manage the hedge had been received from Dr R Dryden and Mrs J Dryden of 30 Stoke Road. They felt local opinion should have been sought before making decisions. They did not agree the hedge was in decline and in its present condition had significant wildlife value. They felt there may be some scope for extending it at each end with possible future coppicing of the existing section. Further details were requested. They suggested the Dedham Vale & Stour Valley Project could advise. R Spencer declared a prejudicial interest. It was agreed to send a copy of the letter to Babergh asking for their comments and stating that the Parish Council would be reluctant to see them go ahead until more details were seen. Letter also to the DSVV Project asking for their comments.

(a) Recreation grounds. (i) Grasscutting. The Clerk reported that the contractor had complained that he had been unable to cut the grass because cars belonging to parents taking their children to school had been parking on the edge of the field. It was agreed to write to the school and also to include a note in the Community Times.

(ii) Fence. R Spencer had been asked by a mother why there was no fence round the play equipment. It was felt this was not necessary as the area was not adjacent to a public highway and the insurance inspector had never indicated this was required. However, B Smith agreed to confirm this when he met the inspector on his next inspection.

18. Highways

(i) **Bollards.** A letter from the Conservation Society referred to the 5 different designs of bollards in the village and queried whether there might be an opportunity to obtain a uniform type throughout the whole area. It was agreed to write to Highways for their comments.

Mrs Fuller proposed an extension of 10 minutes, seconded by Mrs Knox and carried unanimously.

(ii) **Bures Road.** Following a request to Highways to repair the damaged verge and reflectors, this had now been done and Mrs Mimpriss suggested writing to Highways to thank them for their prompt action.

(iii) **SID Data, Stoke Road.** Two more surveys had been carried out in March and April.

19. Allotments

(i) **Single Payment Scheme 2006.** The Clerk reported that the application form had been sent off to the Rural Payments Agency.

(ii) **Grazier's Agreement.** It was agreed to take out a new agreement for the current year with T Street, with a payment of £105 for the hay, as previously.

(iii) **Vacant allotment.** B Smith agreed to check the condition of the vacant plot prior to a new tenant taking it over.

21. Community Council

B. Smith reported that a judge for the Anglia in Bloom competition had visited and recommended not having too many flowers. This would not be natural in this type of village. The CC did not wish the PC to spend any money on flowers but they were, however, responsible for the street furniture and grasscutting. The judges would be taken on a tour of some parts of the village, but not the allotments. The object was to demonstrate community spirit and to see recent changes in the village, e.g. bulbs and the pond. Litter picking days would be organised. Grasscutting needed to be synchronised with the judging.

It was agreed to ask Mr Banthorpe to tidy up the Horsewatering and the Jubilee Tree. B Smith agreed to speak to Mr Pickup about cleaning the Jubilee plaque.

B Smith said there was a considerable amount of rubbish and litter in Candy Lane and Councillors were all asked to go and look.

The meeting closed at 9.45 pm